



Dawn Lacey – Parish Clerk & RFO

Claygate Parish Council

Claygate Village Hall

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Claygate

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FINAL

22nd October 2026

YOU ARE HEREBY SUMMONED TO ATTEND

A Meeting of the Finance & General Purposes Committee of Claygate Parish Council will be held on Thursday 29th October 2026 at 7.30pm at Claygate Village Hall, Small Hall, Church Road

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk. Doors will open at **7.20pm**.

Dawn Lacey
Clerk and RFO

AGENDA

1. Apologies for absence.
2. To Elect a Chairman for the ensuing year.
3. To Elect a Vice-Chairman for the ensuing year.
4. Declarations of Interest in items on the agenda.
5. To answer any questions from members of the public.
6. To Review the current Remit and Agree Appropriate Actions. (AAAs) (Appendix 1)
7. To Consider any Grant applications
8. To approve and sign off the August 2026 and September 2026 Reconciliations (Appendix 2).
9. To Review the Quarterly accounts & AAAs. (Appendix 3).

10. To Discuss Budget Re-Allocations for 2026/2027 AAAs.
11. To Receive the Draft Budget for 2027 & AAAs
12. To Receive the Financial Procedures & AAAs.
13. To Receive an Update on CAT (Community Asset Transfers) & AAAs
14. To Discuss the 2027 Elections & AAAs.
15. Matters for information purposes only.
16. Date of the next meeting 7.30pm Thursday 25th February 2027, Claygate Village Hall, Small Hall, Church Road, Claygate KT10 0JP.

MEETING: Claygate Parish Council Finance & General Purposes Committee

VENUE: Claygate Village Hall, Small Hall, Claygate, Surrey KT10 0JP

DATE: Thursday 29th October 2026

TIME: **7.30pm**

APPENDICES

APPENDIX 1: Finance & General Purposes Remit

APPENDIX 2: August and September 2026 Reconciliations

APPENDIX 3: Quarterly accounts