

Claygate Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2025		
	Cash in Hand 01/04/2025		173,009.89
	ADD Receipts 01/04/2025 - 30/11/2025		35,778.20
			208,788.09
	SUBTRACT Payments 01/04/2025 - 30/11/2025		63,405.08
A	Cash in Hand 30/11/2025 (per Cash Book)		145,383.01
	Cash in hand per Bank Statements		
	Petty Cash	30/11/2025	55.43
	Unity Trust	30/11/2025	50,746.88
	Cambridge BS	30/11/2025	94,580.70
	Lloyds Bank Credit Card	30/11/2025	0.00
			145,383.01
	Less unrepresented payments		50,000.00
			95,383.01
	Plus unrepresented receipts		50,000.00
B	Adjusted Bank Balance		145,383.01
	A = B Checks out OK		