

18th September 2023

**Minutes of the Planning Committee of Claygate Parish Council held at the Small Hall,
Claygate Village Hall on the 7th September 2023 at 7.30pm.**

Present:

**Cllrs: Janet Swift (Chair), Gil Bray, Michael Collon, Tim Freeman, Sue Grose, Geoff Herbert,
Donna Holt, George Marcell**
No Parish Clerk was present.

The meeting was recorded in place of a clerk. The minutes have been written from this recording which in part was corrupted and no names were given at the moment of voting. Assumptions have been made from the voices on the recording.

- 1) Apologies for absence.
Apologies were received from Cllr Twells. It was reported Cllr Moon was unable to continue as Planning Committee Vice Chair and has submitted his resignation. It was proposed that Cllr Grose become Vice Chair.
Proposed by Cllr Marcell, seconded by Cllr Swift. Agreed by majority with 1 abstention.
- 2) Declarations of Interest in items on the Agenda.

Cllr Bray informed the committee that he has knowledge of planning application 2023/2089 and would not take part in the discussion.
- 3) Confirm the minutes of the 10th August 2023 Planning Committee meeting.
The minutes of the previous meeting were approved.
- 4) Review actioning of items from previous minutes and agree any further action required.

No comment
- 5) Review planning correspondence, notification of applications and outstanding results and agree any action required.

It was noted that Station House multi-occupancy application been declined.

- 6) Review Applications and Appeals decided since last meeting and agree any action required.

It was reported the Elmbridge Borough Council (EBC) planning website was not working efficiently. It was noted the Locum Parish clerk had contacted EBC to report the IT issue. It was agreed Cllr Bray to write to EBC to enquire about other communication routes.

APx Cllr Bray to write to EBC planning department re-website issues.

- 7) Discuss planning applications from Elmbridge Borough Council (EBC) Weekly Planning Lists (<https://www.elmbridge.gov.uk/planning>) for the following weeks and agree responses required:
Week ending: 11th, 18th, 25th August and 1st September 2023.

Application Number	Address	Proposal	Ward	Details	Result
2023/2144	83 Oaken Lane Claygate Esher Surrey KT10 0RQ	Detached two-storey house with dormer windows, solar panels, cycle store and parking, following demolition of existing house and outbuildings.	Claygate Ward	View Details	No comment No objection Agreed by majority 1 abstention
2023/2261	5A Mallard Cottage Vale Road Claygate Esher Surrey KT10 0NJ	Prior Approval Schedule 2, Part 1, Class AA: Additional storey/s to existing dwelling.	Claygate Ward	View Details	No comment No objection Agreed Unanimously
2023/2030	27 Dalmore Avenue Claygate Esher Surrey KT10 0HQ	Part two/part single-storey rear extension, two-storey side extension, single-storey side infill extension, rear dormer window and alterations to fenestration following demolition of existing garage and removal of chimney stacks.	Claygate Ward	View Details	No comment No objection Agreed Unanimously

2022/2395	4 Littleworth Road Esher Surrey KT10 9FP	Variation of Conditions: 2 (Approved plans) 7 (Scheme - Trash screen (Environment Agency)) and 25 (Lighting scheme) of Planning Permission 2022/1827 (Variation of Condition 24 (Noise insulation) of planning permission 2020/2095 (62 flats)) to alter internal layouts, relocate bin store, alterations to fenestration, removal of internal link on ground-floor to Pavilion Block, alterations to unit mix, changes to internal layouts and terrace to bedroom of plots 1-02 and 2-02 enlarged in the South Block and for addition of new wall at entrance to site with alterations to access arrangements and to change wording of Condition 7 and Condition 25 to be prior to occupation and for Conditions 3, 4, 5, 8, 9, 10, 13, 19, 20 and 24 to refer to the details agreed under the respective conditions applications.	Claygate Ward	View Details	No comment No objection Agreed by majority 1 abstention
2023/2128	Land South Of 1 To 3 Thorne Close Claygate Esher Surrey KT10 0HE	Tree Preservation Order EL:89/25 - Fell 1 x Sycamore and crown reduce 1 x Sycamore.	Claygate Ward	View Details	No comment No objection Agreed by majority 1 abstention
2023/2089	27 Stevens Lane Claygate Esher Surrey KT10 0TD	Single-storey front extension and change of vertical tile cladding at first floor to render.	Claygate Ward	View Details	No comment No objection Agreed by majority 1 abstention
2023/2078	7 Fishersdene Claygate Esher Surrey KT10 0HT	Single-storey side/rear extension following demolition of existing conservatory.	Claygate Ward	View Details	No comment No objection Agreed Unanimously
2023/2060	9 Foley Road Claygate Esher Surrey KT10 0LU	Part two/part single-storey rear extension, roof extension incorporating rooms in the roof space, alterations to fenestration and single-storey detached outbuilding.	Claygate Ward	View Details	No comment No objection Agreed by majority 1 abstention
2023/2069	64 Common Road Claygate Esher Surrey KT10 0HW	Part two/part single-storey side extension and alterations to fenestration following demolition of existing side projection.	Claygate Ward	View Details	No comment No objection Agreed Unanimously

2023/2131	56 The Roundway Claygate Esher Surrey KT10 0DW	Single-storey rear extension following demolition of existing extension and front porch.	Claygate Ward	View Details	No comment No objection Agreed Unanimously
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- 8) Receive a report on EBC's East Area Sub Committee Meeting and agree any action required.
It was reported that the next meeting would take place on Monday 11th September 2023.
- 9) Receive a report on EBC's Planning Committee Meeting and agree any action required.
It was reported that the next meeting would take place on Monday 19th September 2023.
- 10) Review any Licensing Applications in Claygate and agree any action required.
No actions arising
- 11) Review any Compliance issues in Claygate and agree any action required.
It was reported that work has started on the ~~Seal~~ ^{Caer} Building.
- 12) Discuss any Communication of key decisions to Residents and agree any action required.
No decisions were made.
- 13) Matters for information purposes only.
No matters were raised.
- 14) Date of the next meeting
7.30pm Thursday 5th October 2023 in the Small Hall, Claygate Village Hall.

QUESTIONS FROM THE FLOOR

1. A member of the public requested the business case and financial report on the Torrington Place development and asked if this was available to the public.

It was discussed that the member of the public should write to the EBC Claygate Cllrs to establish if this was the case.

2. A member of the public requested more information about the Manor Farm development.

It was noted that no further information had been received.

3. A member of the public requested information about Clown House.

It was noted that no further development applications had been received.

Meeting close 8.17pm

Chairman.....

Date.....

W. S. G.
5th Oct 2023