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Draft **22nd October 2026**

Minutes of the Environment, Highways and Transport Committee of Claygate Parish Council held on Thursday 15th October at 8.30pm at Claygate Village Hall, Small Hall, Church Road, Claygate

Present: **Cllr Bray (Chair), Cllr Bingham, Cllr Burns, Cllr Cunningham, Cllr Herbert**

In attendance: Dawn Lacey (Parish Clerk & RFO)

Cllr Ellis, Non-Voting Advisors (NVA): Simon Hope, Mark Tymieniecki and Vanessa Relleen

1 Member of the Public

1. Apologies for absence.

Apologies from Cllr French

2. Declarations of Interest on Items on the Agenda.

None.

3. To resolve on whether the Council will move into closed session to consider confidential matters. Should this resolution be passed the public and press will be required to leave the meeting at this later stage. To move into closed session at Item 17.

It was agreed to move into closed session for Item 17.

4. To confirm the minutes of the meeting held on Thursday 27th August 2026

The minutes of the meeting held on 27th August 2026 were approved as a correct record. They were then signed and dated by the Chairman.

5. To report on the actions from the previous meeting.

One point carried over to the next meeting.

6. To answer any questions from Members of the Public.

None

7. To discuss any recent correspondence received and agree any appropriate action.

Cllr Bray reported on the external correspondence he had conducted since the last EHTC meeting in August. A full list is attached (Appendix 1).

8. To receive a report from SCCllr Andy Burton

A report had been received from SCCllr Andy Burton in his absence. (Appendix 2). Cllr Bray noted that, despite having taken a senior role in the coming ESC, SCCllr Burton was continuing to work hard for Claygate.

9. To Receive a Speed Watch Report

Mark Tymieniecki commented on his report which is attached for reference. (Appendix 3).

Cllr Bray noted that Red Lane is possibly the worst area for speeding in the village, which warrants the attention which has been given to it in recent months.

10. To Receive an update from the Transport and Parking Advisory Committee.

A report from NVA Simon Hope is attached to these minutes. (Appendix 4)

Discussion centred around whether CPC should ask EBC to increase free parking in TLCP and the Hare Lane park from 30 mins to an hour. It was agreed that we should do this, at some point, especially in view of indications received from a parking systems supplier which suggest that CPC might be able to run both parks profitably. We await confirmation of this, however, and it was therefore agreed that consideration be given as to how, and when to raise the free parking matter with EBC.

11. To Receive Updates as Regards Applications to EBC's "Public Realm & Active Travel" CIL Fund for:

a. Possible Pedestrian Crossing on Oaken Lane

b. The "Wingham Walk"

c. Red Lane

d. The High Pavement on the SW Corner of The Parade

e. Tunnel Under Railway – Station Road

f. Other[?]

It was confirmed that Surrey will be applying to EBC for CIL Funding for all of the above items.

12. To discuss the EH&T Committee's Budget requests for 2027/8

It was agreed that a preliminary budget of £5k for EHTC should be included in our draft budget.

ACTION: Clerk

13. To discuss who will attend the SW Railways Event, per the invite recently received.

Cllr Burns and Cllr Bray will be attending. Cllr Bray is also going to send the email invitation to David Walker-Smith of the SCGB Group.

14. To Update on the Plans for the Litter Pick being held on Saturday 17th October.

The Clerk confirmed that she has been in touch with Katie at The Hub to finalise plans for this. The Clerk will purchase the BBQ food and organise a drop to The Hub for this along with the Hi-Viz Jackets, Bin Bags etc. Also to confirm the collection of the waste with Elmbridge Borough Council.

Cllrs Bray, Ellis and Sheppard to attend on behalf of the Parish Council.

ACTION: Clerk

14a. To Consider the Matters of Community Resilience Planning & Community Information Hub

It was confirmed that the Claygate Centre used to be the nominated venue but this isn't the case since it was taken over by the Community Group. Cllr Bray discussed this at the Claygate Village Hall Association meeting, but they were not too keen. Cllr Bray to set up a meeting with Annabel Crouch at EBC on Friday 23rd October. Both Cllr Bray and Cllr Herbert will attend this meeting.

ACTION: Cllr Bray

15. Matters for Information Purposes only

There was a discussion on the concerns on Oaken Lane. It would appear that EBC are not adding any restrictions where they should be. A face-to-face meeting is needed to discuss this.

16. To move into Closed Session

The Council moved into Closed Session at 9.15pm

17. To Consider the Tenders for the Renewal of the HGS Contracts

Councillors discussed the 3 Tenders. After careful consideration, the Tender was decided on. The Clerk to add this to the next agenda of Main Council for consideration.

ACTION: Clerk

18. To move out of Closed Session.

The Council moved out of Closed Session at 9.25pm

19. Date of Next Meeting: Thursday 10th December 2026, Claygate Village Hall, Small Hall, Church Road, Claygate – 8.30pm

MEETING: CPC Environment, Highways and Transport Committee

VENUE: Claygate Village Hall, Small Hall, Church Road, Claygate KT10 0LJ

DATE: Thursday 15th October 2026

TIME: 8.30pm

Signed: Date: