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**FINAL**

**19<sup>TH</sup> Feb 2026**

**Minutes of the Environment, Highways and Transport Committee of  
Claygate Parish Council held on Thursday 12<sup>th</sup> February at 7.30pm at  
Treetops Pavilion, Recreation Ground, Church Road, Claygate**

**Present:** Cllr Bray (Chair), Cllr Holt, Cllr French, Cllr Herbert

**In attendance:** Dawn Lacey (Parish Clerk & RFO)

Non-Voting Advisors (NVA): Mark Tymeniecki and Simon Hope

SCCllr Andy Burton, Cllr Sheppard and 15 Members of the Public

**1. Apologies for absence.**

Apologies from Cllr Moon and Cllr Burns.

**2. Declarations of Interest on Items on the Agenda.**

None.

**3. To confirm the minutes of the meeting held on Thursday 11<sup>th</sup> December 2025**

The minutes of the meeting held on 11th December 2025 were approved and signed by the Chairman as an accurate record. Cllr Holt abstained from voting as she was absent from the meeting.

**4. To report on the actions from the previous meeting.**

All completed

**5. To discuss any recent correspondence received and agree any appropriate action.**

Cllr Bray reported on the external correspondence he had conducted since the last EHTC meeting in December. A full list is attached (Appendix 1).

**6. To receive a report from SCCLlr Andy Burton**

SCCLlr Andy Burton gave a full report which is attached (Appendix 2)

**7. To discuss the TPAC Report on the Desirability, or Otherwise, of a 20mph Zone on Hare Lane**

The meeting was addressed by a representative of the Hare Lane residents who are campaigning for a 20mph speed limit on the stretch of Hare Lane between The Swan and the railway bridge.

There was a request for Cllr Herbert to retract a comment made at the meeting on 11 December. Cllr Herbert apologised for any upset caused by his comment but declined to retract it. The Clerk noted she had sought advice from SALC on the matter but had yet to receive a response.

Several other residents voiced criticisms of the report as the result of which the Chair concluded the Item by inviting all such residents to submit their comments to the Clerk. In turn, she would pass them to the report's author for him to amend the report, or not, as he saw fit.

This was put to the meeting as a proposal, which was carried unanimously. There followed a discussion about the further processing of the report through the Council, which was difficult to determine, given that the author felt unable to commit to a date when a new draft might be available.

The Chair committed to process the report through the Parish Council as fast as possible.

Action: Clerk, Simon Hope/Peter Robinson

**8. To review the EH&T Remit with Regard to "Rat Run" Traffic and agree any actions**

Simon Hope and Mark Tymeniecki were asked to review the EHTC Remit in this regard and to report back to the next meeting.

Proposed by Cllr Bray and seconded by Cllr Holt – carried unanimously.

ACTION – Simon Hope and Mark Tymeniecki

**9. To consider inviting the TPAC to consider Initiating Proposals for Traffic Speed Limitations**

It was felt that the work of the Speed Watch group fulfils this aspect of the Remit adequately and that, as such, no further work in this area is required.

Proposed by Cllr Bray and seconded by Cllr Herbert – carried unanimously.

**10. To receive a report from Speed Watch**

Mark Tymeniecki presented his Speed Watch report – attached (Appendix 3). He reported that some data was available on “rat-run traffic” as it was possible to analyse whether the traffic was local or “out of area” by the checking the car registrations with the DVLA.

**11. To receive a report from the Transport and Parking Advisory Committee**

a) Simon Hope reported the parking issues around the Recreation Ground on match days, and the actions taken by Claygate Royals FC to mitigate these. It was decided to take no further action on this until the new Church Road crossing is in place and a new “steady state” has established itself.

b) The weight restriction on the Raleigh Drive bridge was discussed. Cllr Sheppard reported that the weight restriction signs on the bridge were not correct and that a single lane traffic restriction had been proposed to address this.

It was resolved the Cllr Burns be asked to write to SCC Highways department to express the concerns of the Planning Committee on this matter.

ACTION: Cllr Burns

**12. To receive an update on upcoming Road Closures.**

In the absence of Cllr Moon there was no update. Clerk to contact Cllr Moon requesting an update for social media and the Website.

ACTION: Clerk

**13. To update on the situation with the Bench on the Parade**

Cllr Holt informed the Committee that due to the timescale of getting this completed the costs for installation had increased from £2290 + VAT to £2420 + VAT and requested the Committee’s agreement to this.

The increased costs were recommended for approval at the Full Council meeting on 5 March.

**14. To update on the High Pavement on SW Corner of the Parade**

Nothing new to report at this time.

**15. To Discuss the Safety, or Otherwise of the Asphalt Path Running Alongside the Firs Verge.**

This item had been addressed by SCCllr Burton's report. The SCC Road Ranger unit will undertake works to attempt to improve the safety of the path, but not until ground conditions allow. Currently, the ground is water-logged.

**16. To receive an update as regards to the Trees on the Meadow Road Island.**

Vanessa Relleen was thanked for her recommendation to use Above All Tree Works to carry out the work required on the trees. Cllr Bray had visited the site before and after the works were carried out and reported that they had done an excellent job.

**17. To update on EBC's Climate Change Citizen's Panel [CCCP]**

Cllr French reported that the recommendations of the EBC Climate Change Citizen's Panel (CCCP) had been considered by the EBC Cabinet on 4 February.

The Parish Council welcomed the opportunity to participate in EBC's Climate Change Citizen's Panel exercise and looks forward with interest to seeing the outcomes and impact of the Panel's recommendations.

**18. To discuss the Brash Pile by the Firs Verge**

The pros and cons of the brash pile were discussed. It was agreed that the Firs Verge was not a suitable location, that the pile had become unsightly and should therefore be removed.

Proposed by Cllr Bray and seconded by Cllr Holt – carried unanimously.

It was agreed that Bill Raspin and SCCllr Andy Burton would liaise to see if the Roadside Rangers could remove the Brash Pile.

ACTION: Bill Raspin

Clerk to also contact Paul Quinnen for a quote.

ACTION: Clerk

**19. To review the Operation of the Highways Garden Contract**

It was agreed to reinstate the adoption of each of the six Highways Garden sites by individual Councillors to check on the work carried out by the contractor.

Cllr Bray will contact the EHT Councillors and NVAs to allocate these.

Proposed by Cllr Bray and seconded by Cllr French – carried unanimously.

ACTION: Cllr Bray

**20. To discuss the Wheelchair access issues**

It was agreed to carry this over to the next meeting to enable Cllr Holt to prepare a short paper for Cllrs to consider.

ACTION: Cllr Holt

**21. To update on the current situation with the Grit Bins.**

In the absence of Cllr Moon, this item was carried over to the next meeting.

**22. Matters for Information Purposes**

None to report

**23. To confirm the date of the next meeting which will be Thursday 9<sup>th</sup> April, Claygate Village Hall, Small Hall, Church Road, Claygate. KT10 0JP – 8.30pm**

The meeting closed at 9.05pm

Signed:

Date: