



Dawn Lacey – Parish Clerk & RFO

Claygate Parish Council

Claygate Village Hall

Church Road

Claygate

Surrey KT10 0JP

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FINAL

5th February 2026

YOU ARE HEREBY SUMMONED TO ATTEND

A Meeting of the Staffing Committee of Claygate Parish Council will be held on Thursday 12th February 2026 at 7.00pm at Treetops, Recreation Ground, Church Road, Claygate

The meeting is open to the public and press. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk. Doors will open at **6.50pm**.

Dawn Lacey

Clerk and RFO

AGENDA

1. Apologies for absence.
2. To Elect a Chairman of the Staffing Committee
3. To Elect a Vice-Chairman of the Staffing Committee
4. To Agree Arrangements for the Clerk's Annual Appraisal
5. To Agree a Schedule of Meetings for 2026/2027
6. Date of the next meeting to be confirmed after Item 5 on this agenda.

MEETING: Claygate Parish Council Staffing Committee

VENUE: Treetops, Recreation Ground, Church Road, Claygate, Surrey KT10 0JP

DATE: Thursday 12th February 2026

TIME: **7.00pm**