



Dawn Lacey – Parish Clerk & RFO

Claygate Parish Council
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Draft

3rd September 2026

**Minutes of the Planning Committee of Claygate Parish Council held on
Thursday 27th August 2026, Claygate Village Hall, Small Hall, Church
Road, Claygate**

Present: Cllr Ellis (Vice-Chair), Cllr Collon, Cllr Bray, Cllr Herbert

In attendance: Dawn Lacey (Parish Clerk & RFO)

Non-Voting Advisors: John Bamford, Douglas Edwards &
Vanessa Relleen

Cllr French plus 3 Members of the Public

1. Apologies of absence.

Apologies of absences were received from the Chair, Cllr Sheppard and Cllr Burns. Cllr Ellis (Vice-Chair) chaired the meeting in the absence of the Chair and Cllr Bray was requested to attend the meeting to ensure there would be quorate.

2. To confirm the minutes of the meeting held on Thursday 23rd July 2026.

There were two small changes on Item 6 – these were then agreed to be a correct record of the meeting and signed and dated by Cllr Ellis.

3. Review actioning of Items from previous minutes and agree if any further action is required. (Appendix 1)

All completed except Item 6 which is still ongoing.

4. To answer any questions from members of the public.

The following question was asked regarding Waste to Plate at the Community Centre:

I have not heard any more from Elmbridge Planning Department about the concerns I raised in my email of 14 July below apart from their initial letter that I have also attached a copy of below.

I would be grateful if you could pursue this with EBC on my behalf especially as I understand that the shop is now occupying a larger space within the Claygate Centre.

Cllr Ellis confirmed that he had contacted EBC regarding to enquire if enforcement was being undertaken and had received an out of office reply. Cllr Ellis has informed the resident concerned on the current position and will continue to follow up this matter.

ACTION: Cllr Ellis

5. Review planning correspondence, notification of applications and outstanding results and agree any action required.

None apart from Waste to Plate as noted in Item 4.

6. Review Report on Applications Decided, and Appeals Lodged and Decided since last meeting and agree any action required.

It was noted that there were 2 differences on EBC decisions compared with comments made by CPC. 2026/1452 (6 Roundway) was discussed where CPC has no comments or objections but was refused by EBC.

It was noted that the appeal regarding 31 Stevens Lane (2026/0003) has been allowed.

7. Discuss planning applications from Elmbridge Borough Council (EBC) Weekly Planning Lists (<https://www.elmbridge.gov.uk/planning>) for the following weeks and agree responses required: w/e 24th, 31st July, 7th, 14th, 21st August 2026

Please see attached letters to EBC T Plan (Appendix 2).

Cllr Collon commented that CPC are allowed to comment on LDC Applications although the practice has been not to.

8. To receive any updates on the proposed Hook Park Development and Heathside in Hinchley Wood and AAAs required.

Cllr Ellis confirmed that the Heathside objections have been submitted. Cllr Collon commented that most houses on the proposed development would be further away than 10 minutes walk.

Hook Park is covered under Item 12 on the agenda below.

- 9. To receive any updates on the Raleigh Drive Development and AAAs required.**

It was reported that Cllr Burns's letter has been sent to Surrey Highways regarding the bridge on Raleigh Drive.

- 10. To authorise the Chairman of the Council and the Chairman and Vice-Chairman of the Planning Committee, or any two of them, to take any action on behalf of the Council which will take forward its policy of opposing any development on the green belt and which cannot wait for consideration at the next meeting of the Council or Planning Committee, including in particular the selection of consultants and experts.**

The proposal was discussed and the words - including in particular the selection *and payment of up to £5,000 (excluding VAT)* of consultants and experts – should be included.

The proposal and additional wording was proposed by Cllr Collon. This was seconded by Cllr Ellis and carried unanimously.

- 11. To support any application for Telegraph Hill to be given Village Green status.**

The application was proposed by Cllr Collon for approval and seconded by Cllr Ellis and carried unanimously.

- 12. To approve the attached letter on the Draft Response on the Publication Draft of the Kingston Local Plan and agree the distribution.**

It was agreed to replace the last paragraph as per Cllr Collons email and submit to Kingston Council including Lorraine Dunstone and Mark Beynon.

Proposed by Cllr Collon and seconded by Cllr Ellis – carried unanimously.

ACTION: Clerk

- 13. Receive a report on EBC's East Area Sub Committee Meeting and agree any action required.**

Nothing to report. Next meeting is scheduled for 2nd November 2026

- 14. Receive a report on EBC's Planning Committee Meeting and agree any action required.**

Nothing to report.

- 15. Discuss any Communication of key decisions to Residents and agree any action required.**

The only item was the Waste to Plate email which was dealt with under Item 4.

- 16. To review any Compliance Issues in Claygate and agree any action required.**

None.

17. To discuss any Licence Applications.

None.

18. Matters for information purposes only.

There was discussion on the NPPF which has been issued and in particular that green belt land within 800m of a station could be developed for housing. There was concern on the potential redevelopment of Loseberry Farm and that the NPPF would make it more difficult to oppose.

19. Date of the next meeting 7.30pm Thursday 24th September, Claygate Village Hall, Small Hall, Church Road, Claygate KT10 0JP.

MEETING: Claygate Parish Council
VENUE: Claygate Village Hall, Small Hall, Church Road, Claygate, Surrey KT10 0JP
DATE: Thursday 27th August 2026
TIME: 7.30pm

Signed:

Date: