



Dawn Lacey Clerk & RFO
Claygate Parish Council
Claygate Village Hall
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FINAL

22nd October 2026

**Minutes of the Claygate Parish Council Planning Meeting held on
Thursday 15th October 2026 at 7.30pm at Claygate Village Hall, Small
Hall, Church Road, Claygate**

Present: Cllr Sheppard, Cllr Collon, Cllr Herbert, Cllr Burns, Cllr Ellis
and Cllr Payten

In attendance: Dawn Lacey (Parish Clerk & RFO).

NVAs John Bamford, Vanessa Relleen and Bill Raspin.
Cllr Bray and 3 members of the Public.

1. To accept apologies for absence.

NVA Douglas Edwards

2. Declarations of Interest on Items on the Agenda.

Cllr Sheppard and Cllr Ellis confirmed that they are residents of Raleigh Drive.

3. To confirm the minutes of the Planning Meeting held on Thursday 27th August 2026.

These were agreed to be a correct account and were signed and dated by the
Chairman Cllr Sheppard.

**4. To review actions from the previous meeting held on Thursday 24th
September 2026.**

All completed.

5. To answer any questions from members of the Public.

None were received.

6. Review planning correspondence, notification of applications and outstanding results and agree any action required.

Cllr Sheppard confirmed that we had received some generic advice from Steve Tilbury regarding Grey Belt and appeal decisions. Cllr Sheppard will follow up with some more questions and report back at the next meeting.

7. To Review Report on Applications Decided, and Appeals Lodged and Decided since last meeting and agree any action required.

2 appeals have been lodged, but the Planning Committee did not object.

8. To Discuss planning applications from Elmbridge Borough Council (EBC) Weekly Planning Lists for the following weeks and agree responses required: w/e.

Please see attached responses to T-Plan (Appendix 2) and objection to Elm farm proposal (2026/2349 – Appendix 3).

Following this, Cllr Sheppard asked for Elm Farm to be added as a standard item on agendas.

ACTION: Clerk

9. To receive any updates on the proposed Hook Park Development and Heathside in Hinchley Wood.

1 – Hook Park – Nothing new to currently report on Hook Park.

2 – Heathside. Nothing new to currently report on Heathside.

10. To receive any updates on the Raleigh Drive Development and agree any action required.

Cllr Burns reported that he and Cllrs Bray, Ellis & Sheppard had attended a site visit at The Rythe bridge. Surrey now plan to bring the road deck up to full highways standards. A vote of thanks was made to SCllr Burton for all his work on this issue.

11. To consider the Planning Committees Budget Requests.

There is currently £5k budgeted for 2027 which would allow for a Landscape Consultant. The possible need to employ a Landscape Consultant to advise on Green Belt designations and perhaps a large planning consultancy firm was discussed.

ACTION: Cllr Sheppard to bring proposals to F&GP.

12. To receive a report from the Save Claygate Green Belt Group.

It was reported that they are looking to raise between £20k and £30k, should anything need to go to appeal. CPC are not in a situation where they can support that, and Crowd Funding would need to be sought.

13. To Receive a report on EBC's East Area Sub Committee Meeting.

Cllr Herbert confirmed that the next meeting will be held on the Monday 2nd November 2026. Nothing else to report at this time.

14. To Receive a report on EBC's Planning Committee Meeting and agree any action required.

It was reported that the Moore Place application was refused 8 to 9 on the grounds of wanting to preserve the historic town look (Green Belt purpose (d)).

15. To Discuss any Communication of key decisions to Residents.

To update the Website and Facebook regarding Elm Farm to confirm that the CPC will be objecting to the applications to build on the site.

ACTION: Clerk

16. To review any Compliance Issues in Claygate.

To send a copy of the 14a Elm Road objection to the compliance officers at EBC. Cllr Burns to send to the Clerk and she will then send it to EBC

ACTION: Cllr Burns and Clerk

17. To discuss any Licence Applications.

None.

18. Matters for information purposes only.

There is a stakeholders' conference on the 19th November with SW Railways. As this is of interest to the Planning Committee, Cllr Burns will attend. Any other Councillors wishing to attend should let Cllr Burns know.

24. Date of the next meeting 7.30pm Thursday 12th November 2026, Claygate Village Hall, Small Hall, Church Road, Claygate KT10 0JP.

MEETING: Claygate Parish Council, Planning Committee.

VENUE: Claygate Village Hall, Small Hall, Church Road, Claygate.

DATE: Thursday 15th October 2026.

TIME: 7.30pm.

Signed:

Date:

