



Dawn Lacey Clerk & RFO
Claygate Parish Council
Claygate Village Hall
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FINAL

19th May 2026

**Minutes of the Claygate Parish Council Planning Meeting held on
Thursday 14th May 2026 at 7.30pm at Claygate Village Hall, Small Hall,
Church Road, Claygate**

Present: Cllr Sheppard, Cllr Collon, Cllr Collon, Cllr Burns and Cllr Ellis

In attendance: Dawn Lacey (Parish Clerk & RFO).

7 members of the Public.

1. To accept apologies for absence.

Apologies were received from Cllr Holt, NVA John Bamford and
NVA Vanessa Relleen

2. Declarations of Interest on Items in the Agenda.

Cllr Sheppard and Cllr Ellis confirmed that they are residents of Raleigh Drive
which is being discussed under Item 10 on the agenda.

**3. To confirm the minutes of the Planning Meeting held on Thursday 9th April
2026.**

These were agreed to be a correct account and were signed and dated by the
Chairman Cllr Sheppard.

4. To review actions from the previous meeting held on Thursday 9th April 2026.

All completed.

5. To answer any questions from members of the Public.

In public speaking residents raised objections to two Planning Applications for
132 Coverts Road (2026/0895-6). Cllr Sheppard brought this forward from Item 8
on the agenda. It was agreed that the Planning Committee would object to both
of these applications.

ACTION: Clerk to send objections along with T-Plans back to EBC

6. Review planning correspondence, notification of applications and outstanding results and agree any action required.

a – Possible development in Heathside, Hinchley Wood

It was agreed to write to Ward Councillors as this is Green Belt. Cllr Collon to mention this to the Claygate Green Belt Group – although there is currently no application for this site. It was agreed that Cllr Ellis would keep a check on this and report any new findings to the Planning Committee.

Proposed by Cllr Sheppard and seconded by Cllr Ellis - carried unanimously.

ACTION: Cllr Collon and Cllr Ellis

b – Possible development at Surbiton Golf Club

There are suggestions of a possible planning development at Surbiton Golf Club although there is currently no application on this site. It was agreed to write to the Ward Councillors regarding this as it is possible that there would be access via Red Lane in Claygate.

Proposed by Cllr Collon and seconded by Cllr Herbert - carried unanimously.

ACTION: Cllr Sheppard

7. To Review Report on Applications Decided, and Appeals Lodged and Decided since last meeting and agree any action required.

Nothing to report.

8. To Discuss planning applications from Elmbridge Borough Council (EBC) Weekly Planning Lists for the following weeks and agree responses required: w/e 10th, 17th, 24th April and 1st and 8th May 2026.

Please see attached to T-Plan (Appendix 1)

9. To receive any updates on the proposed Hook Park Development and agree any action required.

This is still under consideration with Elmbridge Borough Council. Surrey Highways have requested extra time. There is currently no new activity on the Objectors' Website. Planning committee to continue monitoring the situation and leave this item on the agenda for the time being.

It was agreed that we should follow up with Surrey CC and Elmbridge BC.

Cllr Burns to contact Surrey Highways and Cllr Sheppard to contact Elmbridge BC Officers.

Proposed by Cllr Sheppard and seconded by Cllr Burns - carried unanimously.

ACTION: Cllr Sheppard, Cllr Burns and Clerk

10. To receive any updates on the Raleigh Drive Development and agree any action required.

It was confirmed that the site is currently being sold and a further survey was carried out last week. Cllr Burns has been trying to contact Thames Water without success. Cllr Burns suggested contacting OfWat as Thames Water will not acknowledge that there is a flooding issue on the site.

This was proposed by Cllr Collon and seconded by Cllr Herbert – carried unanimously.

ACTION: Cllr Burns

11. To Receive a report on EBC's East Area Sub Committee Meeting and agree any action required.

Cllr Herbert confirmed that the next meeting will be held on the Wednesday 20th May 2026. Nothing else to report at this time.

12. To Receive a report on EBC's Planning Committee Meeting and agree any action required.

Cllr Herbert confirmed that the next meeting will be held on the Wednesday 20th May 2026. Nothing else to report at this time.

13. To update on the progress on implementing GovAssist and agree any action required.

Cllr Sheppard would like to run some more tests on this and will report back to the next meeting. Clerk to leave this item in the agenda for the time being.

ACTION: Cllr Sheppard

ACTION: Clerk

14. To discuss consequences of the proposed amendments to the National Planning Policy Framework and agree any action required.

Cllr Collon confirmed that the Minister is still to sign off the NPPF and this is most likely to happen in the Summer.

It was also reported that the Green Belt Group in Claygate is a much wider group now. Cllr Collon attends some of these meetings and confirmed that there is nothing to report at this time. There is no action to take at this time.

15. To Discuss any Communication of key decisions to Residents and agree any action required.

Nothing to report.

16. To review any Compliance Issues in Claygate and agree any action required.

Nothing to report.

17. To discuss any Licence Applications.

Nothing to report.

18. Matters for information purposes only.

Nothing to report.

19. Date of the next meeting 7.30pm Thursday 18th June 2026, Claygate Village Hall, Small Hall, Church Road, Claygate KT10 0JP.

MEETING: Claygate Parish Council, Planning Committee.

VENUE: Claygate Village Hall, Small Hall, Church Road, Claygate.

DATE: Thursday 14th May 2026.

TIME: 7.30pm.

Signed:

Date:

