



Dawn Lacey Clerk and RFO
Claygate Parish Council
Claygate Village Hall
Church Road

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FINAL

19th June 2026

YOU ARE HEREBY SUMMONED TO ATTEND

A meeting of the Claygate Parish Council will be held on Thursday 25th June
at 7.30pm in the Small Village Hall, Claygate Village Hall

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk. Please note that the capacity of the hall is limited, and places will be allocated on a first come first served basis. Doors will open at 7.20pm.

Dawn Lacey
Clerk & Responsible Financial Officer

AGENDA

1. To accept Apologies for Absence.
2. To receive Declarations of Interest on the agenda.
3. To confirm the minutes of the Parish Council Meeting held on Thursday 21st May 2026.
4. To review actioning of items from previous minutes and agree any further action required (Appendix 1)
5. To Receive any questions from the general public.
6. To Receive a Report on EBC's Overview and Scrutiny Committee.
7. To Receive a Report on EBC's Audit and Standards Committee.

8. To Receive a Report from the Planning Committee & Agree Appropriate Actions. (AAAs)
9. To Receive a Report from the EH & T Committee & AAAs.
10. To Receive a Report from the Staffing Committee & AAAs.
11. To Receive a Report from the Shops and Businesses Advisory Group & AAAs.
12. To Consider the new Standing Orders (Appendix 2)
13. To Consider the Claygate Vision & AAAs. (Appendix 3)
14. To Approve the following Draft Policies and AAAs. (Appendix 4)
CIL Policy,
Small Grants Policy,
Risk Management Policy and Risk Register
15. To Receive the updated Asset Register (Appendix 5) & AAAs
16. To Re-Approve and sign off the updated Reconciliations for December 2025, January, February and March 2026 which now include the Interest received from Building Society (Appendix 6).
17. To receive and approve the Statement of Accounts for the year ending 31/3/26 (Appendix 7)
18. To receive and approve the Annual Governance Statement for the year ending 31/3/2026 (Appendix 8)
19. To discuss the recommended TPAC Report Re: 20mph in Hare Lane following the EH&T meeting and AAAs. (Appendix 9)
20. To Report on the meeting with East Surrey Councillors and To Update on Community Asset Transfers and AAAs.
21. To Consider Engagement with the Residents' Associations and other Community Groups in Esher, Hinchley Wood and North Oxshott to discuss Local Representation from 1st April 2027 and AAAs.
22. To discuss the Public Meeting on Wednesday 8th July 2026 at the Claygate Village Hall and AAAs.
23. To discuss who will be responsible for managing and updating the new Website and AAAs.
24. To Consider the Establishment of a Communications Group & AAAs.
25. To review the ownership of the Council's Social Media accounts and agree approved users in accordance with the CPC social media Policy.

26. To discuss the timetable of dates for the next Courier edition and AAAs.
27. Matters for information purposes only.
28. To confirm the date and time of the next meeting.

MEETING: Claygate Parish Council

VENUE: Claygate Village Hall, Small Hall, Church Road

DATE: Thursday 23rd July

TIME: 8.30pm

APPENDICES:

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| Appendix One: | Actions from the previous meeting |
| Appendix Two: | New Standing Orders for Consideration |
| Appendix Three: | The Claygate Vision for Consideration |
| Appendix Four: | Updated Draft Policies |
| Appendix Five: | Updated Asset Register |
| Appendix Six: | December 2025, January, February and March 2026 Reconciliation |
| Appendix Seven: | Year End Statement of Accounts |
| Appendix Eight: | 2025 -2026 Annual Governance Report |
| Appendix Nine: | TPAC Report Re: 20mph in Hare Lane |