



Dawn Lacey Clerk and RFO
Claygate Parish Council
Claygate Village Hall
Church Road

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FINAL

23rd July 2026

YOU ARE HEREBY SUMMONED TO ATTEND

A meeting of the Claygate Parish Council will be held on Thursday 23rd July
at 8.30pm in the Small Village Hall, Claygate Village Hall

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk. Please note that the capacity of the hall is limited, and places will be allocated on a first come first served basis. Doors will open at 8.20pm.

Dawn Lacey
Clerk & Responsible Financial Officer

AGENDA

1. To accept Apologies for Absence.
2. To receive Declarations of Interest on the agenda.
3. To confirm the minutes of the Parish Council Meeting held on Thursday 25th June 2026.
4. To review actioning of items from previous minutes and agree any further actions required (Appendix 1)
5. To Receive any questions from the general public.
6. To Report the Resignation of Cllr Holt.
7. To Report on the arrangements for filling two Councillor Vacancies and agree any action required.
8. To Receive a Report on EBC's Overview and Scrutiny Committee.
9. To Receive a Report on EBC's Audit and Standards Committee.

10. To Receive a Report from the Planning Committee and agree any action required.
11. To Receive a Report from the EH & T Committee and agree any action required.
12. To Receive a Report from the Staffing Committee and agree any action required.
13. To Receive a Report from the Shops and Businesses Advisory Committee and agree any action required.
14. To Receive a Report from the Communications Working Group and agree any action required.
15. To Receive a Report from the Green Belt Working Group and agree any action required.
16. To Receive an Update on the Public Meeting held on Thursday 16th July and agree any action required.
17. To receive a report of the recent East Elmbridge Neighbourhood Area Committee (NAC) Meeting and agree any action required.
18. Councillor Collon and Councillor French to move, in accordance with Standing Order 26(b), that the current Standing Orders adopted by the Council on 24 May 2022 be revoked and replaced by the draft Standing Orders considered and amended on 25 June 2026. (Appendix 2)
19. To Approve and sign off the Reconciliations for April, May and June 2026 (Appendix 3).
20. To receive and approve the Quarterly Accounts – April- June 2026 and agree any action required. (Appendix 4)
21. To Receive the proposed Budget reallocations & and agree any action required. (Appendix 5)
22. To appoint a 4th Councillor as signatory on all Parish Council Bank Accounts.
23. To Receive a Grant Application from Claygate Village Association and agree any action required. (Appendix 6)
24. To Report on Community Asset Transfers and agree any action required.
25. Matters for information purposes only.
26. To confirm the date and time of the next meeting.

MEETING: Claygate Parish Council

VENUE: Claygate Village Hall, Small Hall, Church Road

DATE: Thursday 24th September

TIME: 8.30pm

APPENDICES:

Appendix One:	Actions from the previous meeting
Appendix Two:	Updated Standing Orders
Appendix Three:	April, May and June 2026 Reconciliation
Appendix Four:	Quarterly Accounts
Appendix Five:	Budget Re Allocations
Appendix Six :	Grant Application