Dawn Lacey Clerk and RFO
Claygate Parish Council
Claygate Village Hall
Church Road

Claygate
Surrey, KT10 0JP
Tel: 07741848719
Email: clerk@claygateparishcouncil.gov.uk
Website: www.claygateparishcouncil.co.uk

5th October 2026

YOU ARE HEREBY SUMMONED TO ATTEND

A meeting of the Claygate Parish Council will be held on Thursday 12th November

at 8.30pm in the Small Village Hall, Claygate Village Hall

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to ask questions on matters relating to the Council's current activities. Notice of such questions should be given to the Clerk 48 hours in advance of the meeting. Members of the public may, with the permission of the Chair of the meeting, make representations on agenda items in which they have a special interest. Such representations will be limited to three minutes unless the Chair allows longer. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk. Please note that the capacity of the hall is limited, and places will be allocated on a first come first served basis. Doors will open at 8.20pm

Dawn Lacey
Clerk & Responsible Financial Officer

AGENDA

1. To accept Apologies for Absence.
2. To receive Declarations of Interest on the agenda.
3. To resolve on whether the Council will move into closed session to consider confidential matters. Should this resolution be passed the public and press will be required to leave the meeting at this later stage. To move into closed session for Items 25 and 26.
4. To confirm the minutes of the Parish Council Meeting held on Thursday 24th September 2026.
5. To review actioning of items from previous minutes and agree any further actions required (Appendix 1)

6. To Receive any Questions from the General Public.

7. To Receive a Report on EBC's Overview and Scrutiny Committee.

8. To Receive a Report on EBC's Audit and Standards Committee.

9. To Receive a Report from the Planning Committee & agree any actions required (AAAs).

11. To Receive a Report from the Green Belt Working Group & AAAs.

12. To Receive a Report from the EH & T Committee & AAAs.

13. To Receive a Report from the Communications Working Group & AAAs.

14. To Receive a Report from the Claygate Business Group & AAAs.

15. To Receive a Report from the Finance & General Purposes Committee & AAAs.

16. To Receive a Report from the Staffing Committee & AAAs.

17. To Consider a CIL Application from Claygate Community Alliance & AAAs (Appendix 2)

18. To Consider The Draft Budget & AAAs

19. To Consider the Recommendations of F & GPC as Regards a CAT For TLCP & The Hare Lane Car Parks & AAAs

20. To Receive a Report on the Remembrance Parade held on the 8th November & AAAs

21. To Receive a Report on the Litter Pick held on Saturday 17th October & AAAs.

22. Matters for Information Purposes Only.

23. To confirm the date and time of the next meeting: Thursday 28th January 2027, Small Village Hall, Church Road, Claygate KT10 0JP: 8.30pm

24. To move into Closed Session for Item 25 and 26.

25. To approve the Clerk's updated Contract of Employment.

26. To Consider the Recommendation of EHTC Regarding the Award of The Contract for The Maintenance of the Highway Gardens

27. To move out of Closed Session

MEETING: Claygate Parish Council
VENUE: Claygate Village Hall, Small Hall, Church Road
DATE: Thursday 12th November 2026
TIME: 8.30pm

APPENDICES:

Appendix One:	Actions from previous meeting held on Thursday 24th September
Appendix Two:	CIL Application from Claygate Community Alliance