



MINUTES

HIGHWAYS, TRANSPORTATION & ENVIRONMENT COMMITTEE MEETING HELD AT 7:30PM ON THE 8th DECEMBER 2022 AT CLAYGATE VILLAGE HALL.

Chairman of the Committee: Cllr Rawson

Committee Councillors Present: Cllr Marques, Cllr Bray, Cllr Grose, Cllr Swift.

Co-opted Committee Members Present: Caroline Stevenson.

In attendance: Sally Harman Parish Clerk & RFO & 1 member of the public

1. **Apologies for absence**

Apologies received from Cllr Collon, Cllr Sugden, Cllr Wang and Will Harrison-Cripps.

2. **Declarations of Interest in items on the agenda**

None

3. **To confirm the minutes of the previous Highways, Transportation and Environment Committee held on the 20th October minutes.**

It was agreed in a majority decision to approve the signing of the HT&E Committee minutes from the 20th October 2022 with no amends. 1 Cllr abstained.

Cllr Rawson signed the minutes, witnessed by the Clerk.

AP29 Clerk to upload minutes on to website.

19h32 Caroline Stevenson entered the meeting.

4. **To report on the actioning of items from the previous meetings.**

The Clerk had circulated her action point report ahead of the meeting (Appendix A). She had subsequently circulated a response from Surrey County Council and Surrey County Cllr Mark Sugden to AP17 (Appendix B).

5. **Review the Remit of the Highways, Transportation and Environment Committee.**

19h35 Cllr Grose entered the meeting.

It was agreed in a majority decision to remove Section 4 Bullet point 3 from the Highways, Transport and Environment Remit: - 'To resist closure of Torrington Lodge and Hare Lane Car Parks and to challenge significant increases in the costs of using these car parks. 3 Cllrs in favour, 1 Cllr against, 1 Cllr abstained.

AP30 Clerk to add amended Remit to full council agenda on the 12th January for full Council approval.

6. **To discuss the proposed development of Torrington Lodge Car Park.**

The Clerk updated the Committee on the communication she had received from Elmbridge Borough Council (EBC). EBC had noted that the EBC report on the proposed development of Torrington Lodge Car park was confidential and therefore they are unable to provide CPC with a copy. They did confirm that the proposed development would consist of a food store together with some residential units. Some parking provision will be retained on site for the public and the users of the store. This project is at an early stage and EBC is yet to enter into any formal agreements. When commercial confidentiality allows, EBC confirmed that they can provide CPC with more details.

7. **To discuss the Speed Camera policy for Surrey County Council.**

The Clerk had circulated the SCC Speed Policy ahead of the meeting. The Committee noted that SCC had committed to a Speed Survey at the top of Red Lane in order to assess the speed situation. Any traffic calming measures would only be considered after this assessment has been carried out.

8. **To consider planting a new tree on The Green.**

The Clerk had circulated a picture of the proposed tree position from Cllr Swift. The Committee noted that this is SCC Highways land and as such a request would need to go to them.

It was **unanimously agreed** to submit a tree planting request for £25 to SCC.

AP31 Clerk to submit tree planting request to SCC.

9. **To consider a response to SCC Bus Services Consultations (closes 6th January)**

It was noted that the bus services within Claygate are operated by TFL.

It was **unanimously agreed** that Cllrs should submit individual responses to the consultation.

10. **To discuss Environmental issues:**

a. **Highway Garden Site inspections (including reports from Councillors)**

All sites were in good condition with the exception of The Green where weeding still hadn't happened. Due to Cllr absence there was no update on the following sites: -

- THE CAUSEWAY/ FEE FARM ROAD
- CHURCH ROAD
- HARE LANE CAR PARK
- TORRINGTON LODGE CAR PARK
- COMMON ROAD/GLENAVON CLOSE
- PARADE BED

AP32 Clerk to check on those sites that had been missed and chase HGS contractor on weeding of the Green.

b. **Litter, Litter bins, Graffiti and Fly tipping**

It was **unanimously agreed** to run the next Claygate Clean Up Day on the 13th May 2023.

AP33 Clerk to check Scouts can make that date and then prepare communication to village (Courier, website, Facebook)

- c. Overhanging trees, branches & hedges**
Nothing to report.

11. To discuss Highways & Transportation issues:

- a. Public Transport and the future plan of the Church Road Bus Stop.**

The Clerk updated the Council on EBC's suggestion that a succession plan may want to be considered for the Church Road Bus stop as their review had suggested a number of bolts were missing or rusted.

It was **unanimously agreed** that the CPC would take no action.

- b. Bridleways and Rights of Way**

Nothing to report over and above what had been captured in APs already.

- c. Traffic calming and Speed Watch**

The Committee noted Mark Tymieniecki's Speedwatch report and the good news around additional volunteers (Appendix C).

The Clerk had circulated a notice from SCC about a reduction in the speed limit on Littleworth Road and Oaken Lane.

It was **unanimously agreed** that CPC should send an email noting its support.

AP34 Clerk to send email of support to SCC.

The Committee discussed whether amends could be made to Woodstock Lane triangle to slow the speed of cars on to Stevens Lane.

It was **unanimously agreed** that CPC request to Surrey County Councillor Sugden for the triangle to be incorporated into the Speed Policy Assessment that SCC are due to carry out on Red Lane.

AP35 Clerk to send request to SCC Mark Sugden

- d. Liaison with SCC: -**

- a) Road maintenance and footways**

The Clerk updated the Committee on a complaint received from a resident regarding blocked road drains on Foley Road. She had referred them to SCC report a problem website.

- b) Highway trees (maintenance and replacement)**

SCC have confirmed Simmil Road tree planting would take place in next few weeks.

- c) Parking.**

The Committee noted that Double Yellow lines had been approved for parks of Dalmore Avenue and the corner of The Avenue and Oaken Lane.

- d) **Street signage**
Nothing to report

12. Communication of key decisions to residents including input to the Courier and website.

The next Courier is expected to be published at the end of February 2023. Articles are required to be with Peter Whitehead by the 12th January.

AP36 Cllr Sugden and Cllr Rawson to prepare a summary update for the HT& E Committee.

13. Matters for information purposes only.

None.

14. Date of next meeting 9th February 2022.

Meeting Closed: 20h17

Signed:



Date: 9-2-23

APPENDIX A

CLERK'S ACTION POINT REPORT

- AP126** Clerk to chase Savills on Bridleway flood under railway bridge over A3. Update from Savills as follows November 2021 - They've had Northwest Maintenance Services on site several times jetting the drainage pipe and improving the drainage around the underpass. Surface water is draining away quicker than it has been and after a moderate downpour they wouldn't expect to see flooding. With heavy and continuous deluges of rain, the flooding does occur however, at present rates it's draining away after a couple of days. The underpass is currently clear and is passable. They have installed CCTV in the drains. They are seeking advice from a drainage/ civils engineer, who they hope to engage with once they have the camera footage. Update Feb 2022 – Underpass now draining but slowly. Savills have instructed a report to be undertaken to best mitigate flooding for the long term. May 2022 - Further works have happened. Sept 2022 – Savills on site today. Delays in Crown estate projects but remains high priority. Crown Estate awaiting 3rd party report for long term solution. Expecting report end of Oct with work expected to start within this calendar year. **ON HOLD**
- AP16** Caroline Stevenson to draft an email on overgrown Bridleway concerns by Elm Farm and send to Clerk for review and submit. Update from SCC: - The public right of way ends at the northern most entrance to Elm Farm. The reason you cannot record anything on the section between the two entrances is that this section is not recorded as a public right of way. All Committee members to walk the section and come to next meeting to discuss the way forward. Clerk to add to agenda. Clerk requested SCC cut back the section from Elm Farm to Chessington. Clerk had submitted request. **IN PROGRESS.**
- AP52** Clerk to report Bridleway at end of Coverts Road to SCC. Clerk to ask Cllr Marques to send picture and report. Clerk has submitted. **IN PROGRESS**
- AP17** Clerk to write to SCC and explain what has happened with Clayton Road weight restrictions removal by RBK and ask what the SCC solution was to the adverse impact on Claygate. Response received from SCC and circulated to Cllrs. **DONE**
- AP18** Clerk to report graffiti on the green Telecom Cabinet on Hare Lane opposite The Avenue. **DONE**
- AP19** Clerk to write to SCC about concerns over speeding in Steven's Lane, Red Lane and Oaken Lane. Add agenda item to next HT&E committee to discuss speed camera policy for SCC. Clerk has submitted concerns to SCC. Still awaiting response. **IN PROGRESS**
- AP20** Clerk to upload 28th September minutes on to website. **DONE**
- AP21** Clerk to send the Committee's thanks to the HGS Contractor. **DONE**
- AP22** Clerk to allocate out SCC HGS sites to HT&E Committee members to monitor. **DONE**
- AP23** Clerk to make amends to HT&E Remit and update website. **DONE**
- AP24** Cllr Sugden, Cllr Rawson and Mark Tymieniecki to make a list of possible lamp post locations for hanging baskets along Common Road/The Causeway and bring to 17th November CPC meeting for discussion. **DONE**
- AP25** Cllr Sugden to circulate SCC Speed policy to the Committee. **DONE**
- AP26** Clerk to add SCC Speed Policy to next HT& E Committee for discussion once Cllrs had had a chance to review. **DONE**
- AP27** Clerk to add consideration of a new tree planting to next December meeting agenda for discussion and notify Paul of weeding requirement. **DONE**
- AP28** Cllr Sugden to report that the road diversions sign for Clayton Road closure remained up. **DONE**

APPENDIX B

RESPONSE FROM SCC 2/12/22 TO AP17

Vehicles accessing The Dell industrial area were previously restricted on Clayton Lane. Whilst the new camera arrangement may result in fewer breaches of the restriction on Clayton Road, potentially with more vehicles accessing from the west, it is expected that the change from a width to weight restriction will not result in significant impact. As Woodstock Lane South only connects to the A309 / A3 via its southbound slip road, officers expect the impact on Claygate to be low. However, if any problems develop, options for mitigating those impacts will then be explored.

The issues were raised to The Royal Borough of Kingston (RBK) during their scheme development. RBK has committed to monitor traffic types and offer further mitigation measures (such as advanced warning signs) should they be proven necessary. We do not have timescales for RBK's monitoring but once the results are known we can review and consider potential measures.

Please be advised that Cllr Mark Sugden (divisional member for Hinchley Wood, Claygate and Oxshott) has also been in contact regarding these issues.

UPDATE FROM SURREY COUNTY CLLR SUGDEN TO AP17

SURREY COUNTY COUNCIL FULL COUNCIL MEETING OCTOBER 11TH 2022

Agenda Item 7 Members Written Questions

KEVIN DEANUS, CABINET MEMBER FOR HIGHWAYS AND COMMUNITY RESILIENCE

13.MARK SUGDEN (HINCHLEY WOOD, CLAYGATE AND OXSHOTT) TO ASK:

The Royal Borough of Kingston (RBK) has recently replaced the existing physical width restriction on Clayton Road, RBK with a signed weight restriction enforced by camera, to cover vehicles over 3.5 tonnes. Clayton Road adjoins Claygate and Claygate residents have significant concerns that this change will direct an increase in large Heavy Goods Vehicles (HGVs) through the Village, increase air and noise pollution and create road safety issues. It may also adversely impact the Surrey County Council Road network locally, with the potential need for more road maintenance. What action can Surrey County Council take to address and mitigate these concerns?

RESPONSE: The County Council is aware that the restriction on Clayton Road (in the Royal Borough of Kingston (RBK)) has been amended from a width restriction to a 3.5 tonne weight limit. RBK has committed to monitor traffic types and offer further mitigation measures (such as advanced warning signs) should they be proven necessary. Due to how the network operates in the local area with Woodstock Lane South only connecting to the A309 / A3 via a southbound slip road arrangement, officers expect the impact on Claygate to be low. However, if any problems develop, options for mitigating those impacts will then be explored

Follow up question and answer at the meeting:

(Q13) Mark Sugden noted that the reason for the change by the Royal Borough of Kingston upon Thames (RBK) was to restrict inappropriate use of the road by Heavy Goods Vehicles and particularly heavy plant machinery. The concern remained that because of how it would be laid out, vehicles that could only enter and exit through Chessington would now only be able to enter and exit those two industrial locations through Claygate. Referring to the traffic survey data undertaken by RBK which

had been shared with the Council, he sought a detailed understanding of the Council's interpretation of that traffic survey data.

In response, the Cabinet Member for Highways and Community Resilience noted that as traffic survey data was complex, he would be happy to have a discussion with the Member outside of the meeting to discuss the implications.

APPENDIX C

Claygate Speedwatch Team Report for Period Nov 2021

The Team

The team has now grown to 7 trained or partly trained individuals, with hopefully two further in the pipeline. The aim will be to hold 4-6 sessions/month until such time as we recruit 2 more and we can go to 8 sessions a month, although that might prove difficult.

We are splitting down into two teams, one dealing with Oaken Lane and BT Exchange, the other with Stevens Lane.

Recruiting has been by members recruiting neighbours and resident's enquiry during sessions.

Schedule

We have held five sessions during this period.

Locations

No change.

Equipment

No Change.

Results this Month

See attached reports.

Observations regarding Traffic Growth

We are seeing traffic volumes of approx. 350 vehs. on Oaken Lane and 60 vehs. on Stevens Lane during both morning and afternoon sessions.

Traffic has picked up and moving faster than before. A comprehensive traffic survey was carried out by KBC on Clayton Road, the statistics for which have proved difficult to interpret. A further survey is being requested for Red Lane from SCC, but these are expensive to set up and more importantly analyse. This survey is to establish empirically the nature of the traffic coming in from KBC off Woodstock Lane.

Following the traffic accident on Red Lane and resident's concerns we be revisiting the constabulary surveying a site at the bottom of the hill either by the Claygate Lane or Telegraph Lane junctions. This would fit well with the proposed split into two teams.