

## Section E: Declaration

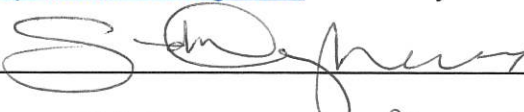
When you have completed the application, please sign this declaration and submit the application form as directed.

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[www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk). Statutory Information, then Privacy Policy.

Signed: 

Organisation: CLAYGATE PRIMARY SCHOOL

Date: 29.11.24

All organisations involved with the application will need to sign and date the form.

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

Date: \_\_\_\_\_

Adopted March 2021

## Claygate Parish Council CIL Funding Application Form

15% of money received through the Community Infrastructure Levy, collected by Elmbridge Borough Council (EBC) from development in Claygate, is paid to Claygate Parish Council. Any CIL monies due are confirmed by EBC at the end of 6 month periods ending in March and September and paid to Claygate Parish Council shortly thereafter. The funds are available to spend on local projects in Claygate. As set out in the CIL Regulations, this local proportion of CIL should be used for:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or
- Anything else that is concerned with addressing the demands that development places on an area

The definition of infrastructure is broad and includes amongst other items:

- Roads and other transport infrastructure
- Schools and other educational facilities
- Medical facilities
- Open spaces
- Sporting and recreational facilities
- Flood defences

Please read the Claygate Parish Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Parish Clerk at [clerk@claygateparishcouncil.gov.uk](mailto:clerk@claygateparishcouncil.gov.uk) on 01372 467000.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

CIL applications will be considered at full meetings of Claygate Parish Council – there are 6 meetings per year and dates of meetings are available on the Claygate Parish Council website – [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk) and on the noticeboards at the Village Hall, Church Road and Boots on Hare Lane.

Please return the completed application forms and supporting information to:  
[clerk@claygateparishcouncil.gov.uk](mailto:clerk@claygateparishcouncil.gov.uk) at least 2 weeks prior to a meeting of the full Claygate Parish Council

# Claygate Parish Council CIL Funding Application Form

<b>1. Applicant organisation</b>	Claygate Primary School
<b>2. Name and position of main contact</b>	Sandra Cunningham Head Teacher



<b>3. Applicant contact details (phone no, email and address)</b>	<p>head1@claygate.surrey.sch.uk</p> <p>01372 465348</p> <p>Claygate Primary school Foley Road Claygate KT10 0NB</p>
<b>4. Type of organisation</b>  <b>If a charity, please provide registration number</b>	<p>Maintained School</p>
<b>5. Is the organisation able to reclaim VAT?</b>	<p>Yes</p>
<b>6. Location of project</b>	<p>Claygate Primary School Foley Road Claygate KT10 0NB</p>

<b>7. Summary of the project proposal</b>	<p>The school field is currently unusable for a large chunk of the year due to surface water on the field. There is old French drainage which has over time become clogged up and ineffective. Parts have also been damaged and therefore the water is not taken away. This has meant that we have not been able to use the field for any sports events / training or school fairs etc for quite a while. This year in particular with the wet early summer there was only a short period when the field was usable by our children.</p> <p>We would like to replace the existing drainage with a new French drain system that will be effective and allow the area to drain</p>
<b>8. Estimated project cost</b>	<p>£28,100 for the drainage £4,000 for the levelling and reinstatement of turf to the field</p>

**9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme**

	Amount	Detail
<b>CIL funding sought</b>	£16,050	50% contribution to the total works
<b>Any other Local authority contribution eg EBC and/or SCC</b>		
<b>Third party contribution</b>	£4,900 £11,150	Pledged by our Parents association Pledged by The Friends of Claygate
<b>Total cost</b>	£32,100	

<b>10. Detail of additional sources of funding available</b>	<p>From the Parents Association and Friends of Claygate. Our parents are very supportive of us being able to carry out the work as they understand how important the use of the school field is and have pledged to provide us with some of the funding.</p>
<b>11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding</b>	<p>School budgets are tight and we cannot afford to fund this work from our school finances.</p> <p>We have managed to secure an amount from the Parents Association and also the Friends of Claygate School, however they cannot fund the full amount needed. We currently only have firm offers of 50% of the total amount required.</p> <p>Prior to this application we have investigated alternative means of funding from other organisations but unfortunately we have not been eligible to apply based on their current criteria ie. Sport England and National Lottery community fund.</p>
<b>12. Please indicate whether the organisation has previously received CIL or other funding sources from either Claygate Parish Council and/or Elmbridge Borough Council. If yes, provide amounts and timings</b>	<p>Yes, we have received funding towards the following:</p> <p>Contribution from Claygate Parish Council for a canopy for the Claygate Community pool £2,965 in 2023</p> <p>Contribution from Elmbridge CIL funds awarded towards the costs of building an SEN sensory room in 2021 £25,000</p> <p>Contribution from Elmbridge CIL funds awarded towards the costs of converting our outdoor swimming pool in to an indoor community pool open to all £200,000 in 2019</p>



<p><b>13. How does the project help address the demands of development in the area. What evidence is there to support this?</b></p>	<p>There is a huge amount of flooding on the Claygate Primary School site and water flows down our access road from Foley Road, through the car park and on to the site as we are on a significant slope.</p> <p>We need this new drainage installed on the field as it is at the bottom of a hill and flooding occurs on the site with the current system now ineffective at removing the water.</p> <p>The field is at a low point with higher surrounding ground therefore draining naturally into the field. This results in a high ground water table level for over 8 months of the year. It is therefore imperative that any surface water collected must be discharged into the existing surface water manhole (still operational) close to the boundary with The Firs.</p> <p>The field is located in a low-lying area of the site and the soil is a thick clay which is generally around 1m deep. Some ten years ago a perforated drainage pipe system was laid in the field and this provided an improved drainage for a few years – until the perforations became sealed with clay silt. This system was largely removed when the ground source heat pump pipework was laid in trenches in August 2022. The GSHP pipework is at 1500mm below the surface of the playing field</p> <p>The field has a natural slope from the top end (towards the chicken shed) down towards the fenced MUGA area. Beyond the MUGA there is a boundary with the Firs residential site. There is a functioning stormwater drainage manhole on the School side of the fence dividing the School from the Firs. This drains into a storm water sewer that flows into the Thames Water main sewer. It is intended for percolating ground water in the School playing field to be collected and drained into this existing manhole.</p>
<p><b>14. What evidence is there of support from the community</b></p>	<p>We have previously held many sporting events at Claygate Primary School and would like to do so again. We have a wonderful and large site with plenty of on-site parking for visitors to the school to use so it is an ideal place for tournaments for football and other activities.</p> <p>We have a very active PE lead who arranges lots of inter-school matches and training and previously these were held on site but lately we have had to hire other spaces as our field has just not been usable.</p> <p>We have Little Kickers football group who hire our hall at weekends. They are keen to be able to use the field for the older age groups but to date it has been unusable for them.</p> <p>We often get enquiries from other local organisations who would like to hire the field for various activities out of school hours but due to the short term 'season' where it is possible to use the field we have not been able to offer our facilities. We would like to extend use further to the local community as we do with other aspects of the school site.</p>

<b>15. How does this project help mitigate climate change?</b>	<p>The weather appears to be getting wetter and therefore there is greater risk of the field being unusable due to being waterlogged for a longer period. Carrying out this renewal of the drainage will enable the site to be better equipped to deal with the pressures of heavy rain and remain usable for longer periods.</p>
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<b>16. Proposed timescales for the project</b>	We would like to carry out this work over the summer of 2025.
<b>17. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</b>	No additional on-going costs
<b>18. If the organisation is not in the public sector please provide details of the organisation's finances</b>  <b>Please include a copy of the most recently audited accounts, including details of unrestricted reserves</b>	n/a
<b>19. Do you need planning permission to carry out the works?</b>	No
<b>20. If planning permission is required is it in place to carry out the works? If so, please provide the application number</b>	

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Date: \_\_\_\_\_

Adopted March 2021

# QUOTE

Clive Thompson

**Date**  
21 May 2024

**Expiry**  
21 Aug 2024

**Quote Number**  
QU-0052

**VAT Number**  
358875732

Formac Groundworks and  
Construction Limited  
71 Clonmel Way  
Burnham  
Buckinghamshire  
SL1 7DB  
ENGLAND  
UTR NO: 8634423777

## Claygate Primary School

Description	Quantity	Unit Price	VAT	Amount GBP
Excavate trench for pipework 300mm wide x 600mm deep -450m	1.00	28,100.00	20%	28,100.00
Remove waste spoil to tip and remove from site - 97m3				
Terram layers to trench sides -900 m2				
Lay shingle in trench inside the outer Terram layer -30 m3				
Lay 100mm dia perforated pipe wrapped in Terram-450 m				
Backfill above field drain pie with top soil-54 m3				
Construct catchpit with manhole cover-1 No				
Break into side of existing storm water manhole near fence and connect new field drain pipe				
			Subtotal	28,100.00
			TOTAL VAT 20%	5,620.00
			<b>TOTAL GBP</b>	<b>33,720.00</b>

## Terms

Price subject to CIS deductions and reverse VAT.