

**DRAFT**  
**HIGHWAYS, TRANSPORTATION & ENVIRONMENT COMMITTEE MEETING**  
**HELD AT 8.00PM ON THURSDAY 5<sup>TH</sup> SEPTEMBER 2019**  
**IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Brian Rawson, Jo Collon, and Nick Jefferies.

Co-opted: Caroline Stevenson and Mark Tymieniecki

In attendance: Shirley Round Parish Clerk & RFO.

1 member of the public.

**1. Apologies for Absence:**

None

Cllr Marques did not attend the meeting.

**2. Declarations of Interest in items on the Agenda**

None

**3. Review of Remit for combined H & T and E & L committees**

The combined remit was unanimously agreed. The Clerk will place the Remit on the website.

**4. Confirmation of Minutes of H T & E Committee held on 13<sup>th</sup> June**

The Minutes were signed by the Chairman as a correct record of the meeting.

**5. To report on the Actioning of items from the previous Minutes.**

**Environment & Leisure Committee**

AP 46. The Green – VR and PC Green Team confirmed planting will be undertaken in September. OUTSTANDING

AP 47 Name S of Volunteers from VR. DONE

AP 48 Glebelands HGS. ? refurbishment required. Cllr Marques to report.

OUTSTANDING

AP 49 Paul Quinnen – list of priority jobs required. DONE

AP 50 Consider Torrington Lodge car park Tree Planting (defer due to Local Plan Review)

AP 51 to 56 related to the Clean Up day and were completed. DONE

AP 57 S & SEIB Competition. Organisers of the event will email us nearer the time. DONE

AP 58 Friends of the Earth speaker. DONE

AP2 Glebelands – Cllr Marques suggests bark chippings. To be confirmed.

OUTSTANDING

AP3 Firs Verge – to be trimmed DONE

AP4 Firs Verge – DONE

AP5 HGS maps circulated to Councillors. DONE

AP6 Litter bins in the Parade – emptied weekly. DONE

AP7 Councillors to report litter and graffiti to EBC. DONE

AP8 Reinvestigate registration of The Green. OUTSTANDING

AP9 Report Rats on the Station. No action. DONE

AP10 BW34 Bridleway VAT. Work will be invoiced by SCC ex VAT. DONE

AP11 Footpath at end of Old Claygate Lane (towards Telegraph Hill). Caroline Stevenson has cut back vegetation. Thank you. DONE

**6. Response to EBC Local Plan Options Consultation**

Discussion on preferred Option and responses to questionnaire to be discussed at Council meeting on 19<sup>th</sup> September.

**7. To discuss Environmental Issues**

7 i) Highway Garden Sites (including reports from Councillors).

Firs Verge: Vanessa Relleen has offered to cut back shrubs on the Hare Lane side of the Verge. It was agreed when completed PQ will be asked to remove the rubbish.

VR/Clerk **AP12**

Torrington Lodge CP: Cllr Collon reported that VR has agreed to cut back some of the overgrown vegetation. **AP13**

Brick Bed The Parade – work being undertaken ? by CVA (Claygate in Bloom)

Woodstock Triangle – looks good.

HGS beds in Old Claygate Lane, The Green (Pointy End), Hare Lane CP, St.

Leonards bus stop all require some pruning and tidying up. Clerk to contact PQ **AP14**

Applegarth: looks good

Glenavon Close: looks good

Foley Road triangle, Glebelands, Fee Farm Road/Causeway – no report. Cllr Marques to report **AP15**

7 ii) Litter, Litter bins, Graffiti & Flytipping

Cllr Jefferies reported that the litter bins in the Parade are emptied regularly. Any instances of graffiti and flytipping will be reported direct to EBC.

7 iii) Reinvestigate registration of The Green (in the old village) as a Village Green. No report available.

**8. To discuss Highways & Transportation issues.**

8i) Public Transport. No particular issues reported.

8ii) Bridleways & Rights of Way

BW34 resurfacing is due to start in the Autumn.

Improved signage Telegraph Lane to be considered. The Clerk will obtain quotes from SCC for the removal of the old sign (by the entrance to Slough Farm) and replace with more prominent sign warning cars of Children/Horses. **AP16**

Signage in Red Lane has not been repositioned. Clerk to speak to SCC **AP17**

Footbridge over the railway (bottom of Claremont Road) and bridge over the stream on Arbrook Common require attention. Clerk to contact SCC **AP18**

8iii) Traffic Calming & Speed Watch.

Traffic Calming:

Hare Lane traffic calming: It is understood SCC will be holding talks with local residents.

Speed Watch:

Mark Tymieniecki (Speed Watch co-ordinator for Claygate) provided a report for the period June to August 2019 (Appendix A). Residents of Gordon Road had requested Speed Watch checks in Gordon Road however this was not considered necessary.

8 iv) Liaison with SCC

a) Road Maintenance & footways.

- i) The footway outside Fruit World has been repaired with thanks to EBC Cllr. Marshall for her assistance. The pizza van parking on the footway in the evenings has been reported.
- ii) It was noted that there had been no complaints received by SCC regarding excessive speeding and use of the field at the top of Telegraph Lane for parking. Improved signage will be considered. Clerk will contact SCC for quotes. ( See **AP16**)

b) Highway trees (maintenance & replacement)

An email has been received from a resident of Simmil Road reporting dying trees. It is understood that the original trees were planted by SCC and that one replacement tree at No. 6 (planted by the parish council) is very healthy but a replacement tree at No. 12 is dead. Vanessa Relleen (the tree warden) has also been in contact with the residents and will be locating the exact positions of these trees.

Once this has been done the parish council can contact SCC to have the dead trees removed and the stumps ground out. However, if the residents wish to have all the trees – dead and dying – removed the Parish Council and SCC will need the approval of all residents. The Clerk will contact the resident, pass on the information and await their response. **AP19**

8 v) Parking

No issues reported.

8 vi) Street Signage

The 30mph sign at the top of Woodstock Lane is missing. Clerk to report to SCC **AP20**

**9. Communication to residents including input to the Courier and the Website**

The next edition of Courier will be mid December.

**11. Matters for Information Purposes Only.**

All items covered on the agenda.

**12. To confirm the date of the next Meeting on Thursday 21<sup>st</sup> November 2019, 8pm in the committee room of Claygate Village Hall.**

**Reserve who may be required for the next meeting: Cllr Geoff Herbert.**

Meeting closed at 9.35pm

Signed:

Dated:

## Appendix A

# Claygate Speedwatch Team Report for Period Jun to Aug 2019

### **The Team**

We now have 5 trained members and a further 7 individuals on the list who wish to be kept informed of our activities.

One of the above individuals requires training, and that is being arranged.

### **Schedule**

We run a three-monthly schedule published in advance, two sessions per month, one weekday one Saturday. Cancellations have had to occur due to inclement weather (1), vacations(3) and lack of TWO volunteers(2).

There have been thirteen sessions since 01/01/2019.

### **Locations**

No Change

### **Equipment**

No Change

### **Results this Year**

Bearing in mind the object of the exercise is to slow traffic down and NOT 'catch people out', we have recorded 113 Cars, 12 vans and 2 motorbike exceeding 35mph (Surrey Police Computer entry limit !)

Maximum speed recorded 57Mph.

So far only one offender is a second offence, all others are first, we have had no 3<sup>rd</sup> offenders.