

14th November 2019

NOTICE IS HEREBY GIVEN THAT:-

**A Meeting of the Highways, Transportation & Environment Committee
a meeting on Thursday 21st November at 8pm
in Committee Room, Claygate Village Hall, Claygate**

Shirley Round

Shirley Round
Parish Clerk & Responsible Financial Officer

- 1) Apologies for absence
- 2) Declarations of Interest in items on the Agenda.
- 3) To confirm the Minutes of the previous Highways & Transportation and Environment & Leisure Committees held on 5th September
- 4) Actioning of items from the previous meetings.
- 5) To agree budget for 2020/21 and final figures for 2019/20
- 6) To discuss Environmental issues:
 - i) To note the Council decision relating to the Highway Garden Sites gardening contract.
 - ii) Highway Garden Sites (including reports from Councillors)
 - iii) Litter, Litter bins, Graffiti and Fly tipping
- 7) To discuss Highways & Transportation issues:
 - i) Public Transport
 - ii) Bridleways and Rights of Way
 - iii) Traffic calming and Speed Watch
 - iv) Commercial traffic
 - v) Liaison with SCC
 - a) Road maintenance and footways
 - b) Highway trees (maintenance and replacement)
 - vi) Parking
 - vii) Street signage
- 8) Communication of key decisions to residents including input to the Courier and website.
- 9) Matters for information purposes only.
- 10) Date of next meeting Thursday 6th February 2020

Reserve for the meeting on 21st November: Cllr Geoff Herbert.