

**DRAFT**  
**HIGHWAYS & TRANSPORTATION COMMITTEE MEETING**  
**HELD AT 8.00PM ON THURSDAY 11<sup>TH</sup> APRIL 2019**  
**IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Ken Huddart (Chairman), Xingang Wang, Geoff Herbert and Tony Shearman.

Co-opted: Caroline Stevenson, Bob Prichard (part of the meeting)

In attendance: Shirley Round Parish Clerk & RFO.

1 member of the public.

**1. Apologies for Absence:**

Cllr. Mark Sugden with reason

**2. Declarations of Interest**

**Cllr Ken Huddart:** Vice Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

**Cllr Geoff Herbert:** Member of Claygate Village and Flower Show.

**Cllr Xingang Wang:** Magistrate. Co-ordinator of Claygate Speed Watch. Director ZW Properties

**Cllr Tony Shearman:** Chairman of Claygate Royals Football Club

**3. To confirm the Minutes of the last meeting (21<sup>st</sup> February 2019)**

The Minutes were signed as a correct record of the meeting.

**4. To report on the Actioning of items from the previous Minutes.**

AP11 Clerk to contact Carol Walker and agree to finance of Bridle Road grit bin. The invoice has been received and paid. DONE

AP17 The Causeway repair. DONE

AP24 BP had been in contact via email with TfL and received a response (see agenda item 5a) DONE

AP 25 Hare Lane crossing: confirmed with SCC and payment made. DONE

AP 26 Parade trees: SCC informed no action required. DONE

AP 27 Site line adjacent to Surbiton Golf course. Being followed up by CS. OUTSTANDING.

AP28 Road signs: wish list to be supplied by CS. (See agenda item 11) DONE

**5. Public Transport.**

a) Update on K3 routing.

BP has received a response to his email from Customer Services, Tf L. They report that buses will sometimes turn around in Claygate, as it is a specified turnaround point, but it will be kept to a minimum. TfL indicated they will investigate the

suggestion for an alternative curtailment point at Hinchley Wood Station. It would, however, have to be surveyed to ensure its feasibility and require liaison with SCC. BP agreed to pursue the possibility for a curtailment at Hinchley Wood Station with TfL although KH expressed concern this could lead to a loss of the Claygate loop.

Bob Pritchard expressed the wish to be involved in an independent advisory capacity in future rather than as a co-opted member of H & T. He will not be receiving the Minutes but Councillors will contact him as required.

The members of H & T thanked Bob for his contribution and look forward to receiving his advice on bus transport matters as required.

*8.40 Bob Prichard left the meeting following the discussion on item 5a.*

## **6. Bridleways & Rights of Way**

### a) Consider joint funding to resurface the remainder of BW34.

The Clerk has received information from Penney Carey relating to resurfacing work on the remainder of BW34. She has received 2 quotes:

Quote A: Bridleway resurface	£3,787.50
Drainage	<u>£745.00</u>
Total	£4,532.50 (excl VAT)

Quote B: Bridleway resurface	£4,600.00
Drainage	<u>£800.00</u>
Total	£5,400.00 (excl VAT)

The proposal is a three-way funded project between SCC, the British Horse Society and Parish Council. It is understood the PC contribution will be in the region of £1,391.

It was **unanimously agreed** to recommend accepting Quote A (a contractor already known to both SCC and the Parish Council) and contribute the suggested amount of £1,391 towards the project. Details of the management of the project, together with details of the funding arrangements will be required. The Clerk will contact Penny Carey. **AP29**

### b) Status of Old Claygate Lane

Penny Carey notified the Parish Council that Old Claygate Lane did not appear on the SCC definitive map and felt there was a risk it could be 'lost' to neighbouring landowners. The Parish Council is aware of its status and unanimously agreed to take no further action.

## **7. To consider traffic calming and management and action if necessary.**

### a) Update to improvements to Hare Lane pedestrian crossing

SCC have indicated that the work on the crossing may be carried out in 2 parts – Skanska may install the posts and beacons first and then add the lanterns on the top afterwards. It is anticipated that all the works will be completed in May

**8. Speed Watch update.**

Monitoring sessions take place at least twice a month and are very productive. They have managed to record 19 vehicles, one with a maximum speed of 46.

**9. To discuss liaison with SCC—with particular reference to:**

a) Road Maintenance and Footways:

Consider suggested projects from SCC:

- i. Safety barrier Elm Road outside Capelfield ) further clarification required
- ii. Pedestrian crossing in the old village ) on both these projects. **AP30**

b) Highway Trees maintenance and replacement:

Planting is complete for this season and all residents' contributions received.

SCC have asked for a list of Parish Council funded trees. Clerk will contact VR.

**AP31**

**10. To discuss parking and action if necessary.**

It is noted that proposed bus cages, with no parking double yellow lines, is not yet complete in Claygate. It is understood that EBC car parking charges are being reviewed.

**11. Street Signage**

An email has been received from the EBC Environment Officer to report that the missing 30mph traffic sign in Woodstock Lane is ready to go back. However, they are waiting until SCC can provide a new pole to attach this to which will be in the new financial year.

Caroline Stevenson has asked for 'Accompanied Horses Ahead' signs to be placed

- Junction of Telegraph Lane/St. Leonards Road/Common Road
- Junction of Stevens Lane/Common Road/Common Lane
- The sign at the top of Red Lane to be moved further up the road towards the junction with Stevens Lane
- And a 'Caution Concealed Entrance' sign prior to Manor Farm (on Red Lane)

Clerk will contact SCC. **AP32**

**12. Communication to residents including input to the Courier and the Website**

The next edition will be July/August.

**13. Matters for Information Purposes Only.**

Torrington Lodge car park: a local resident has reported a sycamore tree in the car park is leaning against the fence and risks pushing the fence over. The EBC Environment Officer and the Car Park Manager inspected the site. They found 2 very large branches and several smaller ones leaning on the fence. All of these were dead. They have been cut up and removed.

Horse trough on The Green: this has been knocked slightly off its plinth. The Environment Officer and a member of the Street Smart Team were unable to replace it and do not feel that it is a danger to passing pedestrians. Apparently it has been like this since 2014 (as per Google street map).

*On his retirement from the Parish Council the Councillors thanked Cllr Huddart for his long association with the Highways & Transportation Committee and look forward to working with him in an advisory or co-opted capacity in the future.*

- 14. To confirm the date of the next Meeting on Thursday 13<sup>th</sup> June 2019 in the committee room of Claygate Village Hall.**

**Reserve who may be required for the next meeting: tba**

Meeting closed at 9.25pm

Signed:

Dated: