



Caring for Claygate Village

Sally Harman,  
Parish Clerk & RFO,  
Claygate Parish Council,  
Claygate Village Hall,  
Church Road, Claygate, Surrey KT10 0JP  
Tel: 01372 467000  
Email: [clerk@claygateparishcouncil.gov.uk](mailto:clerk@claygateparishcouncil.gov.uk)  
23<sup>rd</sup> December 2021

**NOTICE IS HEREBY GIVEN THAT**

**A Meeting of the Planning Committee  
will be held on Tuesday 4<sup>th</sup> January 2022 at 7.30pm in the Small Hall at the Village Hall.**

The meeting is open to the public and press. All attendees must notify the Clerk that they would like to attend by 11am on the day of the meeting. Attendees must wear facemasks, hands should be sanitised on entry and exit and appropriate social distancing should be adopted within government guidelines whilst on site. If attendees have a high temperature, new continuous cough or a loss or change to their sense of smell or taste within 24hrs prior to the meeting you should not attend. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, they must contact the Parish Clerk before 11am on the day of the meeting who will allocate a slot in order of application. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk).

*Sharman*

Sally Harman.  
Parish Clerk & Responsible Financial Officer

**AGENDA**

1. Apologies for absence
2. Declarations of Interest in items on the agenda.
3. Minutes of the last meeting (2<sup>nd</sup> December 2021).
4. Actioning of items from previous minutes.
5. Planning correspondence, notification of applications and outstanding results.
6. Applications and Appeals decided since last meeting.
7. Applications from Elmbridge Borough Council Weekly Lists (<https://www.elmbridge.gov.uk/planning>) including confirmation of comments sent to EBC:-  
**w/e 3<sup>rd</sup> December, 10<sup>th</sup> December, 17<sup>th</sup> December, 24<sup>th</sup> December, 31<sup>st</sup> December**
8. East Area Sub Committee Meeting report.
9. EBC Planning Committee Meeting Report.
10. Licensing Applications in Claygate.
11. Compliance issues.
12. Elmbridge Local Plan Status and any action arising.
13. Torrington Lodge Car Park - EBC Potential Residential Housing Project.
14. To consider improving the Planning Committee Remit and agree next steps.
15. To receive and consider next steps on 5G mast provision including a further draft response to EBC.
16. To review and consider the process for Planning Applications that involve trees.
17. To consider a response to Surrey County Council's Issues and Options Public Consultation on their Mineral and Waste local Plan (closes 7<sup>th</sup> March 2022) and decide the next steps.
18. To establish an invitation and consider attendance at the next Royal Borough of Kingston South of the Borough Neighbourhood Meeting on the 19<sup>th</sup> January 2022.
19. Communication of key decisions to residents including input to the Courier and the website.
20. Matters for information purposes only.
21. Date of the next meeting 24<sup>th</sup> February 2022.

**The reserve Councillor who may be required to attend the meeting on 4<sup>th</sup> January will be Cllr Marques.**