

AP 30 - Parish Clerk to action.

85.2 All Councillors to e-mail Parish Clerk with agenda items for proposed meeting.

86. Report from the Parish Clerk

The Parish Clerk had received an e-mail from Cllr Chilcott resigning as both Chairman of and a member of the Environment Committee and also from the Council. It was noted that a resignation from the Council can only be in writing to Rob Moran, Chief Executive of EBC (The Returning Officer). Cllr Huddart also informed the Council that Cllr Chilcott had been in contact with him and had resigned from the H&T Committee.

AP 31. Parish Clerk to update status.

87. To Receive The Finance Report and Decide Action Arising

87.1 All cheque payments since 1st April 2015 were circulated prior to the meeting and these were **APPROVED**.

87.2 The Parish Clerk circulated a detailed Finance Update prior to the meeting.

88. To Review the Plan for Expenditure for the Balance of the Year Including Future Projects and Funding and agree Action.

88.1 The Parish Clerk to chase EBC for outstanding payment of £3,700 related to HGS.

AP 32. Parish Clerk to update status

88.2 Budget meeting 2016/17. To be held on Monday 16th November, 8pm in the Village Hall Committee Room

89. Claygate Primary School Swimming Pool Availability for Community Use.

Resolution 1

It is **RESOLVED** that the council nominate a representative to a committee to be established by Claygate Primary School to explore community use of the school swimming pool.

Proposed Mark Sugden

Seconded Tony Shearman

AGREED unanimously

AP 33. Chairman to update status

90. To Discuss Renewal of the Council's Insurance and Agree Action.

Resolution 2

It is **RESOLVED** that the Finance Working Party is authorised to investigate and if necessary renew the Council's insurance, up to an annual premium of £650, if it is not feasible to wait until the next full Council meeting for approval.

Proposed Mark Sugden

Seconded Xingang Wang

AGREED unanimously

91. To Review the Composition of Council Committees and Agree any Changes Deemed Necessary.

Resolution 3

It is **RESOLVED** that the Council review the current councillor composition of its Committees and agree any changes that it deems appropriate.

Proposed Mark Sugden

This resolution was withdrawn by Cllr Sugden after brief discussion and given Resolution 4 which had been submitted at a later date than Resolution 3.

Resolution 4

It is **RESOLVED** that Councillor State, the Vice Chairman, be allowed to join the Environment Committee per his email sent to all councillors on 10 July 2015.

Proposed Gary State

Seconded Mark Sugden

AGREED unanimously

92. To Discuss Arrangements for Remembrance Sunday 8th November

Parish Clerk to order wreath.

AP 34 Parish Clerk to action.

93. To note the minutes of the Planning Committee and agree any necessary action.

Cllr Geoff Herbert to agree printer with EBC.

94. To note the minutes of the Highways & Transportation Committee and agree any necessary action.

94.1 Cllr Ken Huddart has asked South West Trains to provide information on the siting of the second ticket machine.
94.2 For the replacement tree at 22 Claremont Road. Cllr Mike Bennison has provided funding for the tree pit from his allowance. A formal application will be made to SCC and a site meeting with a tree warden and the frontager agreed a likely position and species (probably Rowan).
94.3 Borough Cllr Mary Marshall advises that work on the Woodstock Lane horse crossing is scheduled to start on 12th October.

95. To note the minutes of the Environment Committee and agree any necessary action.

Resolution 5

It is **RESOLVED** that the Environment Committee be granted £2,000 from Council reserves for legal costs for pursuing registering The Green and a section of land in Derwent Close as Village Greens.

Proposed Mark Sugden

This resolution was withdrawn by Cllr Sugden as Cllrs expressed concern about the costs and likelihood of success. The matter is to be referred back to the Environment Committee. At the next Meeting of this committee Cllr.Herbert will chair until the committee decides on a new chairman.

96. To receive a report from the Communications Working Party meetings and agree any necessary action.

Resolutions 6,7 and 8.

Resolution 6

It is **RESOLVED** that the Parish council agree the recommendation of the Communication Working Party and select Parishcouncil.net as the parish council web site supplier at a total cost of £450 of which £250 is initial setup fee and £200 is the annual cost.

Proposed Geoff Herbert

Seconded by Julian Way

An amendment was proposed by Cllr Sugden

It is **RESOLVED** that the Parish Council agree the recommendation of the Communications Working Party, select Parishcouncil.net as the parish council web site supplier at a total cost of £450 of which £250 is initial set up and £200 is the annual cost and that the CWP progress the implementation.

This was accepted by Cllr Way in the absence of Cllr Herbert

Seconded Gary State

AGREED - 7 FOR 1 ABSTENTION

Resolution 7

It is **RESOLVED** that the Parish Council agree the recommendations of the Communications Working Party and authorise the Chairman to sign the pro-forma website hosting agreement for Parishcouncil.net

Proposed Geoff Herbert

Seconded Gary State

An amendment was proposed by Cllr Wilson

It is **RESOLVED** that the Parish Council agree the recommendation of the Communications Working Party and authorise the Chairman to sign the website implementation agreement.

This was accepted by Cllr Way in the absence of Cllr Herbert

Seconded Cllr Pearce

AGREED – 7 FOR 1 ABSTENTION

Resolution 8

It is **RESOLVED** that the Chairman of the Council act as interim press officer until such time as the Communications Working Party recommends to Council the future of this role and/ or a proposed alternative nominee.

Proposed Mark Sugden

This resolution was withdrawn by Cllr Sugden after a brief discussion and the role of Press Officer will be discussed further at the next meeting of the CWP on October 20th.

97. To discuss the Strategy Meeting and roles and responsibilities for this meeting planned for September 17th September.

Parish Clerk to send out a brief agenda.

AP 34 Parish Clerk to action

98. To consider whether Council wishes to contribute £900 towards the cost of the erection of a notice board at the end of Coverts Road.

Resolution 9

It is **RESOLVED** that this Council contribute £900 towards the cost of the new notice board to be erected at the end of Coverts Road

Proposed Mark Sugden

Seconded Geoff Herbert

AGREED unanimously

99. Matters for information purposes only.

100. Motion to exclude the Press and Public to discuss the HGS contract.

Proposed Mark Sugden

Seconded Gary State

AGREED unanimously

101. HGS contract in confidence.

Resolution 10

It is **RESOLVED** that the contract for the maintenance of the Highway Garden Sites is renewed with Paul's Garden Services Ltd for another year, commencing 1st November 2015.

Proposed Mark Sugden

Seconded Geoff Herbert

AGREED unanimously

102. Date of next Meeting

The next meeting will be :-

Thursday 12th November 2015 in the Small Village Hall

Signed.....as a true and fair record of the meeting.

Date.....