



Caring for Claygate Village

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12<sup>th</sup> May 2022

**NOTICE IS HEREBY GIVEN THAT**

**A Meeting of the Planning Committee  
will be held on Thursday 19th May 2022 at 7.30pm at Treetops Claygate Pavilion.**

The meeting is open to the public and press. All attendees must notify the Clerk that they would like to attend by 11am on the day of the meeting. If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting you should not attend. Please refer to [www.gov.uk](http://www.gov.uk) for full guidelines. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, they must contact the Parish Clerk before 11am on the day of the meeting who will allocate a slot in order of application. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk).

*Sharman*

Sally Harman.  
Parish Clerk & Responsible Financial Officer

**AGENDA**

1. Apologies for absence
2. Declarations of Interest in items on the agenda.
3. Minutes of the last meeting (20<sup>th</sup> April 2022).
4. Actioning of items from previous minutes.
5. Planning correspondence, notification of applications and outstanding results.
6. Applications and Appeals decided since last meeting.
7. Clarification of rules for when Planning Applications go to EBC sub-committee and agree any action required. In particular, to review, and if possible, approve, a draft letter for the Clerk to send to the Head of Planning at Elmbridge Borough Council.
8. Applications from Elmbridge Borough Council Weekly Lists (<https://www.elmbridge.gov.uk/planning>) including confirmation of comments sent to EBC: -  
**w/e 22<sup>nd</sup> April, 29<sup>th</sup> April, 6<sup>th</sup> April & 13<sup>th</sup> April**
9. East Area Sub Committee Meeting report.
10. EBC Planning Committee Meeting Report.
11. Licensing Applications in Claygate.
12. Compliance issues.
13. To consider the desirability, or otherwise, of CPC having an agreed interim Opinion, pending advice from CPC's Planning Consultant, on the draft Local Plan to put to Residents at the proposed Public Meeting. If such interim Opinion is felt desirable, to propose such an interim Opinion to the full CPC on Tuesday 24<sup>th</sup> May.
14. To agree the appropriate means of communicating a proposed Draft Local Plan Public Meeting to residents.
15. 5G Masts including a consultation letter from Cornerstone with regards to upgrades to its existing telecommunications site located at Elm Garden Nurseries, Elm Farm, Woodstock Lane South, Claygate, KT10 0TB (NGR: 516975, 163726) and agree any action required. In particular, to review, and if possible approve, a draft letter for the Clerk to send to Cornerstone.
16. To discuss a residents' request to review the meaning of Item 7 of the Planning Remit and agree any amends required.
17. Communication of key decisions to Residents including input to the Courier and the website.

18. Matters for information purposes only.
19. Date of the next meeting 16<sup>th</sup> June 2022.

**The reserve Councillor who may be required to attend the meeting on 19<sup>th</sup> May Cllr Marques.**