

FINAL

4th April 2024

Minutes of the Planning Committee of Claygate Parish Council held on Thursday 28th March 2024 at 7.30pm at Treetops Pavilion, Recreation Ground, Claygate

Present: Cllrs: Geoff Herbert (Chair), Gil Bray, Michael Collon, Donna Holt

In Attendance: Assistant to the Chair Dawn Lacey, Anthony Sheppard and 9 members of the public

1. To agree who will clerk the meeting

Dawn Lacey to clerk the meeting – proposed by Cllr Gil Bray and Seconded by Cllr Geoff Herbert

2. Apologies for absence.

Apologies were received from Jonathan Stokes

3. To receive a resignation from Noel Carruthers as a Non-Voting Advisor to the Planning Committee.

Accepted

4. Declarations of Interest in items on the agenda.

None

5. Confirm the minutes of the 29th February 2024 Planning Committee meeting.

Minutes were confirmed and signed by Cllr Herbert

5:1 To reconfirm the minutes of the 1st February Planning Committee meeting

Due to an error in the previous signed minutes – Assistant to the Chair Dawn Lacey requested Cllr Herbert to sign a new correct set of minutes.

These were confirmed and signed by Cllr Herbert

6. Review actioning of items from previous minutes and agree any further action required.

None

7. Review correspondence, notification of applications and outstanding results and agree any action required.

None

- 8. Review Applications Decided, Appeals Lodged and Decided Report, and agree any action.**
No Action Required.
- 9. Discuss Applications Validated by Elmbridge Borough Council (EBC)**
Weekly Planning Lists (<https://www.elmbridge.gov.uk/planning>) since last meeting and agree responses required: w/e 1st, 8th, 15th, 22nd March 2024 (Appendix 1)
Please find attached all decisions.
- 10. Receive a report on EBC's East Area Sub Committee Meeting and agree any action required.**
No Action
The next meeting for the EBC's East Area Sub Committee will be held on Monday 22nd April
- 11. Receive a report on EBC's Planning Committee Meeting and agree any action required.**
4A Littleworth Road was on the agenda of the March 12th meeting but our objections for this were not discussed in full. Cllr Holt will contact Susanne Parks regarding our disappointment with the way this was carried out. If we put forward an Objection it should be raised in the meeting.
The next meeting will be held on the Tuesday 23rd April
- 12. Review any Licensing Applications in Claygate and agree any action required.**
None
- 13. Review any Compliance issues in Claygate and agree any action required.**
None
- 14. Discuss any Communication of key decisions to Residents and agree any action required.**
None
- 15. Matters for information purposes only.**
The Village Design Statement was discussed. Both Anthony Sheppard and Noel Carruthers are working alongside Cllr Herbert with this. Cllr Herbert will present proposals for change to the rest of the Cllr's asap. Cllr Herbert commented that there were no major changes to be made to the current Statement. Cllr Moon is to check and comment if necessary, regarding the Highways
- 16. Date of the next meeting 7.30pm Thursday 25th April 2024, Small Hall, Claygate Village Hall**

MEETING: Claygate Parish Council
VENUE: Treetops Pavillion, Recreation Ground, Church Road, Claygate, Surrey KT10 0JP
DATE: Thursday 25th April 2024
TIME: 7.30pm

Claygate Parish Council Meeting 25th April 2024

MINUTES

APPENDICES

CPC Planning

Appendix 1 Item 9: Planning Applications