

**NOTICE IS HEREBY GIVEN THAT**

**A Meeting of Claygate Parish Council will be held Thursday 17<sup>th</sup> November 2022 at 7.30pm at Treetops Claygate Pavilion.**

The meeting is open to the public and press. If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting you should not attend. Please refer to [www.gov.uk](http://www.gov.uk) for full guidelines. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk).

*S Harman*

Sally Harman,  
Parish Clerk & Responsible Financial Officer

**AGENDA**

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the minutes of the 28<sup>th</sup> September 2022 Parish Council meeting.
4. To note the minutes from the Bi-Annual Elmbridge Borough Council/Claygate Parish Council Meeting held on the 14<sup>th</sup> October 2022.
5. To receive the report from the Parish Clerk including the actioning of items from previous meetings and decide any action arising.
6. To receive the Chairman's report and decide any action arising.
7. To receive the Finance Report including expenditure for the balance of the year and decide any action arising.
8. To discuss a provisional budget for 2023/24 and agree the sign-off process and next steps to finalise.
9. To approve the Zurich Insurance Policy renewal premium and note the new Remembrance Day event charge.
10. To consider the proposed NALC salary increase for SCP32 backdated to April 2022 and 1 additional days leave from April 2023.
11. To consider the payment of the Clerk's salary during her 7 working days of Jury Service.
12. To consider a CIL application for £29,230 from the Claygate Village Hall Association for Insulation, Solar Panels and a new Heating system.
13. To consider a transfer from General Reserves to an Earmarked Reserve of £4,500 for a new bus stop on Church Road.
14. To consider preliminary plans for the 2023 election and agree any action arising.
15. To discuss options for the Kings Coronation on the 6<sup>th</sup> May 2023.
16. To consider a request for Hanging baskets along Common Road/The Causeway
17. To discuss and analysis possible negative impacts on Claygate of fracking in Surrey Hills.
18. To receive the report from the Planning Committee and decide any action arising.
19. To receive the report from the Highways, Transport and Environment Committee and decide any action arising.
20. To receive an update on Communications.
21. Matters for information purposes only.

**To confirm that the next meeting of the Claygate Parish Council is planned to be held on Thursday 12<sup>th</sup> January 2023 at 7.30 pm**  
**Website: [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk)**