



DRAFT

**Minutes of the Extraordinary Parish Council Meeting
Held on Thursday 10th December 2020 at 7.00p.m via Zoom.**

Present: Chairman: Mark Sugden
Councillors: Xingang Wang, Geoff Herbert, Janet Swift, Michelle Woodward, Brian Rawson, Jo Collon
Co-opted Committee Members: John Bamford, Caroline Stevenson

In Attendance: Parish Clerk & RFO Sally Harman, 4 members of the public

111/1 To accept apologies for absence.

Cllr Jefferies, Cllr Lessor and Cllr Marques were absent. No apologies were received. Mark Tymieniecki Co-opted Member sent his apologies in advance.

112/2 To receive declarations of interest in items on the agenda.

None

113/3 To confirm the minutes of the Annual Parish Council meeting held on 19th November 2020.

The minutes of the meeting of the 19th November 2020 had been circulated, were approved, and signed by the Chairman.

AP102 Chairman to sign minutes and drop to Clerk.

114/4 To consider the request from Claygate Primary School to pay over £5,000, from the approved and earmarked £40,000, for their swimming pool building with community room so to assist them with the pre-planning application phase of the project.

The Clerk circulated documents provided by Claygate Primary School on the status of the project prior to the meeting. They showed that the current estimated total cost is £570,000 with delivery in two phases. At present the school are proposing to proceed with Phase 1 which is estimated to cost £350,000. The scope of the Phase 1 work will be to re-line the pool, erect the structural steel frame over the pool and cover this with an insulated metal decking. Also included are the windows and external doors and the new air-conditioning required for the new pool hall. Temporary changing rooms will be provided. Completion of Phase 1 will enable the covered pool to be opened for both school and community use. Phase 2 will be to re-configure and upgrade the pool equipment and complete the new changing rooms and associated external works for the new complex. So far £340,000 of funding had been secured from CPC, EBC, Parents Association and the London Marathon. Applications that will help fund Phase 2 include the National Lottery and Your Fund Surrey. Initial costs of architect fees, the planning application, Building Regulations etc. are being funded primarily by the School's Parents Association but as this is a combined school and community project, they are seeking a bit of help from the Parish Council at this stage. Claygate Primary School confirmed that if they don't get planning permission for whatever reason, the school will refund to Claygate Parish Council the monies advanced.

A member of the public spoke on behalf of Claygate Primary School. She confirmed that the project had secured support from other organisations such as EBC and the London Marathon. They are keen to get going on the project to keep the momentum of support going within the community. They are aiming for the Swimming Pool to open at the end of 2021. They are looking for it to be financially self-sufficient when up and running. The £5000 from Claygate Parish Council would contribute towards architect fees and planning application costs. It was noted that the earmarked £40,000 consisted of £35,000 from CIL and £5000 from reserves. If the £5,000 was approved it would be from the use of the £5,000 from reserves and none from CIL.

It was **unanimously** agreed to release £5000 of money allocated in reserves to Claygate Primary School.

AP103 Clerk to send payment and condition letter.

115/5. To review planning applications from Elmbridge Borough Council weekly planning list for the 4th December 2020 and confirm comment submission.

The Clerk circulated the Weekly list prior to the meeting. The Chairman of the Planning Committee took the Chair for this section of the agenda.

| <u>Application Number</u> | <u>Address</u> | <u>Proposal</u> | <u>CPC Response</u> |
|---|---|---|-----------------------------|
| 2020/3018 | 11 Coverts Road Claygate Esher Surrey KT10 0JY | Part two/part single-storey rear extension, front bay window, porch canopy, first-floor side dormer, roof extension and alterations to fenestration. | No objection and no comment |
| Cllr Herbert declared his interest in the following Planning application and removed himself from the discussion. Cllr Wang took over as acting Chairman. | | | |
| 2020/2608 | Garage block South of 33 to 45 The Roundway Claygate Esher Surrey KT100DP | Pair of semi-detached two-storey houses with associated bin stores, cycle stores, parking and landscaping following demolition of existing buildings. | No objection and no comment |
| Cllr Herbert retook the seat as Chairman. | | | |
| 2020/3221 | 17 Foxwarren Claygate Esher Surrey KT10 0LB | Prior Approval Schedule 2, Part 1, Class A: Single-storey rear extension. | No Comment |

The Clerk noted that she had just received notice of a re-consultation of 2020/2440 York House 18A The Parade.

It was **unanimously** agreed to not respond on this application and to submit nothing back to EBC Planning Committee as Cllrs hadn't had time to review.

19h31 Cllr Marques entered the meeting.

116/6. Matters for information purposes only.

The Chairman notified Cllrs that 2 issues had arisen relating to a Planning application discussed in last week's Planning Committee. Firstly, a Freedom of Info request had been submitted and secondly a complaint received. He was seeking advice from SALC and the Parish Council would do their best to deal with these issues as quickly as possible.

Meeting ended at 19h37

To confirm that the next meeting of the Claygate Parish Council is planned to be held virtually on Thursday 14th January 2021 at 7.30 pm

Website: www.claygateparishcouncil.gov.uk

Signed:

Dated: