



caring for Claygate Village

Mark Sugden
Interim Clerk & Proper Officer
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12 June 2015

NOTICE IS HEREBY GIVEN THAT-

**A Meeting of the Highways and Transportation Committee
will be held in the Village Hall Committee Room
on Thursday 18 June 2015 at 8.00pm.**

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Interim Clerk & Proper Officer

The meeting is open to the public. a quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk, who will allocate a slot in order of application. Please note that the clerk and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

- 1) TO ELECT A CHAIRMAN
- 2) TO ACCEPT APOLOGIES FOR ABSENCE.
- 3) DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
- 4) TO ELECT A VICE CHAIRMAN
- 5) TO CONSIDER THE CONSTITUTION OF THE COMMITTEE.
- 6) TO REVIEW THE REMIT.
- 7) TO REVIEW THE RISK ASSESSMENTS RELEVANT TO THIS COMMITTEE.
- 8) TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING
- 9) TO REPORT ON THE ACTIONING OF ITEMS FROM PREVIOUS MINUTES & AGREE ANY FURTHER ACTIONS.
- 10) TO DISCUSS BRIDLEWAY PROPOSALS & RIGHTS OF WAY, INCLUDING WOODSTOCK LANE SOUTH HORSE RIDE & ACTION IF NECESSARY.
- 11) TO DISCUSS CYCLING AND ACTION IF NECESSARY
- 12) TO DISCUSS PUBLIC TRANSPORT & ACTION IF NECESSARY.
 - a. BUS SHELTERS, BUS ROUTES AND BUS STOPS
 - b. TRAINS
 - c. CLAYGATE STATION
- 13) TO DISCUSS LIAISON WITH SCC AND ACTION IF NECESSARY - WITH PARTICULAR REFERENCE TO:
 - a. ROAD MAINTENANCE & FOOTWAYS
 - b. HIGHWAY TREE REPLACEMENT AND MAINTENANCE
 - c. STREET LIGHTING
- 14) TO DISCUSS PARKING & ACTION IF NECESSARY;
 - a. OFF-STREET PARKING
 - b. ON-STREET ISSUES
- 15) TO CONSIDER TRAFFIC CALMING AND MANAGEMENT & ACTION IF NECESSARY.
- 16) TO DISCUSS STREET SIGNAGE, AND ACTION IF NECESSARY.
- 17) TO CONSIDER INPUT TO THE FLOWER SHOW.
- 18) TO DISCUSS AND AGREE COMMUNICATION OF KEY DECISIONS TO RESIDENTS INCLUDING INPUT TO THE COURIER AND THE WEBSITE.
- 19) MATTERS FOR INFORMATION PURPOSES ONLY.
- 20) TO CONFIRM THE NEXT MEETING ON 20 AUG 2015.