



Dawn Lacey Clerk & RFO  
Claygate Parish Council  
Claygate Village Hall  
Church Road

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**FINAL**

2<sup>nd</sup> September 2024

## **YOU ARE HEREBY SUMMONED TO ATTEND**

**A meeting of the Claygate Parish Council will be held on Thursday 12th September 2024 at 8.30pm Treetops Pavilion, Recreation Ground, Church Road**

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk). Please note that the capacity of the hall is limited, and places will be allocated on a first come first served basis. Doors will open at 7.20pm.

### **Covid 19**

If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting, you should not attend. Please refer to [www.gov.uk](http://www.gov.uk) for full guidelines.

Dawn Lacey  
Clerk & Responsible Financial Officer

### **AGENDA**

- 1) To accept apologies for absence.
- 2) To receive Declarations of Interest in items on the agenda.
- 3) To confirm the minutes of the Parish Council Meeting held on Thursday 15th August 2024
- 4) Review actioning of items from previous minutes and agree any further action required  
(Actions List – Appendix 1)

- 5) To answer any questions from the general public
- 6) To Receive a Report of EBC's Oversight & Scrutiny Committee & Agree Action As Appropriate
- 7) To Receive a Report of EBC Audit's and Standards
- 8) To Receive a Report from the Planning Committee

A: To consider the CPC responses to the Government's Consultation on Proposed reforms to the National Planning Policy Framework and other changes to the planning system, as proposed by the Planning Committee, and, if thought fit, approve them for submission

- 9) To Receive a Report from the E H & T Committee
- 10) To agree to inform the sponsors of the Lithium-ion Battery Safety Bill that Claygate Supports the purposes of the Bill (Appendix 2)
- 11) In respect of the recommendations of Claygate The Way Forward (CTWF), from the meeting held on Thursday 18<sup>th</sup> July and also Thursday 15<sup>th</sup> August to discuss and make decisions on the possibility of a 'This is Claygate' website
- 12) To appoint to the Advisory Committees any new members if advised to the following Committees
  - A to the New Development and Housing Advisory Committee
  - B to the Health, Wellbeing and Leisure Advisory Committee
  - C to the Shops and Businesses Advisory Committee
  - D to the Transport and Parking Advisory Committee
  - E to the Environment and Sustainability Advisory Committee
- 13) To discuss any updates on arrangements for Remembrance Sunday on November 10<sup>th</sup>
- 14) To update on the requested Tree Surgery Work on the Meadow Road Village Green
- 15) To agree any changes to the AGAR following audit feedback
- 16) To discuss our response to EBC re the Overpayment of CIL monies and for the Clerk to explain the overpayment and current allocations of CIL
- 17) To discuss arrangements for the Environment Day which has been suggested by the Environment Working Group

18)To discuss the possibility of a new Notice board outside the Village Hall after recent vandalism

19)To discuss arrangements for the forthcoming litter pick on 6<sup>th</sup> October - to include discussing any quotes for the possible replacement of the Hi-Viz Vests (Appendix 3 – Quotes)

20)Matters for Information purposes only

21)To confirm the date and time of the next meeting which will be held on Thursday 10<sup>th</sup> October at Treetops Pavilion, Recreation Ground, Church Road

MEETING: Claygate Parish Council

VENUE: Treetops Pavilion, Recreation Ground, Church Road, Claygate

DATE: Thursday 12<sup>th</sup> September 2024

TIME: 8.30pm

APPENDICES:

Appendix 1: Review actions from previous meetings

Appendix 2: To discuss the Lithium-ion Battery Safety Bill

Appendix 3: Quotes for the Hi-Viz Vests

