



Kate Biggs
Clerk & Responsible Financial Officer
Claygate Parish Council
Claygate Village Hall
Church Road
Claygate
Surrey, KT10 0JP
Tel: 07741848719
Email: clerk@claygateparishcouncil.gov.uk
Website: www.claygateparishcouncil.co.uk

10th October 2023

YOU ARE HEREBY SUMMONED TO ATTEND

A meeting of the CPC Environment, Highways and Transport Committee will be held on Thursday 19th October at 7.30pm in the Small Hall, Claygate Village Hall

Members of the public wishing to speak

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk. Doors will open at 7.20pm.

Covid 19

If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting, you should not attend. Please refer to www.gov.uk for full guidelines.

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AGENDA

- 1) Apologies for absence.
- 2) Declarations of Interest in items on the agenda.
- 3) To confirm the minutes of the previous Environment, Highways and Transportation Committee meeting held on the 14th September 2023.
- 4) To appoint any non-voting advisors to the Environment, Highways and Transportation Committee. Caroline Stevenson has expressed a wish to become an advisor due to her knowledge of bridle ways and connection to the Claygate horse riding community.
- 5) To report on the actioning of items from the previous meetings.
- 6) To report arrangements for the Litter Picking Day – 10am – 2pm Saturday 4th November 2023, The Hub, Elm Road. A speaker is still being sort for the talk.

- 7) Councillors to report on the Flora and Fauna walk on Thursday 5th October 2023.
- 8) To report developments with the CPC detritus initiative including reports from other parish activities and the remit of the EBC street smart team.
- 9) To investigate felled trees within the village with no planning permission of permission that has been sort where CPC has not been requested to comment.
- 10) To report on a residents' request to consider Village Green Status for the green space at the junction between Red Lane and Telegraph Lane from the meeting in June. To consider that following the Chair's research. **Please see Appendices 10.1, 10.2, 10.3.**
- 11) To investigate if it would be possible to have a permanent Christmas tree and what year-round management that would require.
- 12) To report the progress of the Way Maker Project
- 13) To discuss Environmental issues:
 - i) Highway Garden Site inspections (including reports from Councillors)
 - ii) Litter, Litter bins, Graffiti and Fly tipping
 - iii) Overhanging trees, branches & hedges
- 14) To discuss Highways & Transportation issues:
 - i) Public Transport.
 - ii) Bridleways and Rights of Way.
 - iii) Traffic calming and Speed Watch

To consider the merits of trying to have permanent traffic management erected in Woodstock Lane.
To consider making this project a rolling agenda item.

- iv) Liaison with SCC: -
 - a) Road maintenance and footways
 - b) Highway trees (maintenance and replacement)
 - c) Parking
 - d) Street signage

- 10) Communication of key decisions to residents including input to the Courier and website.
- 11) Matters for information purposes only.
- 12) Date of next meeting 7.30pm Thursday 7th December 2023 in the Small Hall, Claygate Village Hall.

MEETING: CPC Environment, Highways & Transport Committee
 VENUE: Small Hall, Claygate Village Hall, Church Road, Claygate, Surrey KT10 0JP
 DATE: Thursday 19th October 2023
 TIME: 7.30pm