



Caring for Claygate Village

Sally Harman,
Parish Clerk &
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27th May 2021

NOTICE IS HEREBY GIVEN THAT: -

A Meeting of the Highways, Transportation & Environment Committee will be held in the Main Hall of Claygate Village Hall on 3rd June 2021 at 7.30pm

The meeting is open to the public and press. All attendees must notify the Clerk that they would like to attend by 11am on the day of the meeting. Attendees must wear facemasks, sanitise their hands on entry and exit and adopt appropriate social distancing within government guidelines whilst on site. If attendees have a high temperature, new continuous cough or a loss or change to their sense of smell or taste within 24hrs prior to the meeting you should not attend. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, they must contact the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk.

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- 1) Apologies for absence
- 2) Declarations of Interest in items on the Agenda
- 3) Election of Chairman
- 4) Election of Vice Chairman
- 5) Appointment of Co-opted Committee Members
- 6) Review of Remit of the Committee.
- 7) To confirm the minutes of the previous Highways, Transportation and Environment Committee held on the 31st March 2021.
- 8) To report on the actioning of items from the previous meetings.
- 9) To agree a date and plan for Claygate Clean Up Day 2021.
- 10) To note and agree a response to the request for support from Claygate Parish Council to a local petition on redeveloping Claygate Playground.
- 11) To discuss Environmental issues:
 - i) Highway Garden Site inspections (including reports from Councillors)
 - ii) Litter, Litter bins, Graffiti and Fly tipping
 - iii) Overhanging trees, branches & hedges

12) To discuss Highways & Transportation issues:

- i) Public Transport
 - (a) Network Rail works Station Car Park/Hare Lane Embankment Trees
- ii) Bridleways and Rights of Way
- iii) Traffic calming and Speed Watch
 - a) Hare Lane 20mph
- iv) Liaison with SCC:-
 - a) Road maintenance and footways
 - b) Highway trees (maintenance and replacement)
 - c) Parking
 - d) Street signage

13) Communication of key decisions to residents including input to the Courier and website.

14) Matters for information purposes only.

15) Date of next meeting 2rd September 2021

Reserve for the meeting on 3rd June 2021 : Cllr Swift