



caring for Claygate Village

Shirley Round
Parish Clerk & RFO
Claygate Parish Council
Claygate Village Hall
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2nd July 2018

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council to be held in the Committee Room,
Claygate Village Hall, Church Road, Claygate
on Friday 6th July 2018 at 5.00pm**

Shirley Round

Shirley Round,
Parish Clerk & Responsible Financial Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To discuss engaging the services of a distribution company to deliver the current edition of Courier up to a maximum cost of £750 **RESOLUTION 1**
Proposed: Mark Sugden
4. Matters for information purposes only.
5. To confirm that the next meeting of the Claygate Parish Council will be held on Thursday 12th July, 2018 at 7.30 pm in the Small Village Hall.

RESOLUTION 1

It is **RESOLVED** that this Council engage the services of a distribution company to deliver the current edition of Courier up to a maximum cost of £750.