

18th December 2023

**Minutes of the Claygate Parish Council Extraordinary Meeting held in the Small Hall,
Claygate Village Hall on the 2nd November 2023 at 7.30pm.**

Present:

Cllrs: Sue Grose (Chair), Michael Collon, Tim Freeborn, Geoff Herbert, Donna Holt, George Marcall, Hadleigh Moon, Janet Swift.

In Attendance: Parish Clerk & RFO Kate Biggs, and 5 members of the public.

It was noted the meeting would be recorded to assist with the writing of the minutes and that the recording would be destroyed upon approval of the meeting's minutes at the next Council meeting.

Cllr Holt (CPC Vice Chair) chaired the meeting.

1. To accept Apologies for Absence.

Apologies have been received from Cllr Bray.

2. To receive Declarations of Interest in items on the Agenda.

None were declared.

3. To confirm the minutes of the Claygate Parish Council (CPC) Extraordinary Meeting held on the 5th October 2023.

The minutes of the CPC Extraordinary Meeting held on 5th October were agreed and signed.
Proposed Cllr Holt and seconded Cllr Moon. Agreed by majority 6 for and 1 abstention.

Cllr Grose arrives.

4. To formally ratify the strategy paper developed at the CPC strategy day on Saturday 16th September 2023 and the dates and actions within, including the dates of all meetings for 2024 including the Village Meeting and the Parish Council AGM. (Item 4 Appendix A)

Cllr Grose thanked Cllr Holt for her work producing the CPC Strategy document. It was agreed the Council would accept the Strategy Document.

Proposed Cllr Grose and seconded Cllr Moon. Agreed unanimously.

4.1 Litter Pick Budget

It was reported for the Litter Pick to provide food a budget needed to be agreed by Council. It was agreed a budget of £150 should be allocated this included the £80 Claygate Hub hire fee.

Proposed Cllr Holt and seconded Cllr Marcall. Agreed unanimously.

It was noted the last Litter Picks had removed many bags of rubbish including 35 bags in April 22.

Cllr Grose reported the weather on Saturday 4th November 2023 looked windy and wet. It was agreed to postpone the Litter Pick to a later date, possibly January.

Proposed Cllr Grose and seconded Cllr Moon Agreed by majority 7 for and 1 abstention.

The current banners advertise Champions Car Park as the starting point for the Litter Pick not the Claygate Hub. It was noted to replace the banners is expensive.

Cllr Grose agreed she would attend Champions Car Park for the start time of the Litter Pick to ensure if anyone arrived not aware of the postponement, she would be able to inform them on the morning.

4.2 Young Adviser to the Council

Cllr Holt reported we had received an email from Gavin Wilson regarding the proposed Young Member advisor to the Council. She had put together a response. Cllr Holt reported we had not had any applications to date.

It was agreed to extend the deadline to the 30th November 2023 and to advertise the campaign to Scouts, Claygate Hub, Duke of Edinburgh Award participants, and to advertise directly with local Schools and Colleges.

Proposed Cllr Holt and seconded Cllr Grose. Agreed unanimously.

4.2 Action 1: Cllr Holt with help from Cllr Marcall to promote the Young Advisor to the Council position to young people organizations and Colleges.

4.3 Dates for 2024 Meetings

It was reported Claygate Primary School had been booked for Thursday 11th April for the Claygate Village meeting.

5. Date of the next Claygate Parish Council meeting.

7.30pm Thursday 16th November 23, Treetops Cricket Pavilion, Claygate

Meeting Close 7.53pm

Chairman..... 

Date..... 