

6<sup>th</sup> March 2020

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council to be held in the Small Village Hall,  
Claygate Village Hall, Church Road, Claygate  
on Thursday 12<sup>th</sup> March 2020 at 7.30pm**

*S Harman*

Sally Harman,  
Parish Clerk & Responsible Financial Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

**AGENDA**

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To report on actioning of items from the Parish Council meeting held on 16<sup>th</sup> January 2020 and previous minutes and agree any further action.
4. To confirm the minutes of the Extraordinary Parish Council Meeting held on the 26<sup>th</sup> February 2020.
5. To report on actioning of items from the Extraordinary meeting and agree any further action.
6. To receive the Chairman's report and decide any action arising.
7. To introduce the new Parish Clerk & RFO and receive their report and decide any action arising.
8. To consider the latest advice from SSALC regarding Coronavirus (Covid-19) and agree any further action.
9. To receive the finance report including expenditure for the balance of the year and decide action arising.
10. To note the minutes of the Planning Committee and agree any necessary action.
11. To note the minutes of the Highways, Transportation & Environment Committee and agree any action.
12. Communication, specifically Courier, and agree any necessary actions.
13. To provide an update on the EBC Local Plan and agree next steps.
14. To discuss a Parish Council Submission to the Surrey County Council consultation on its Universal Youth offer and agree next steps.
15. To consider a grant application from the CRGT for £3000 towards the cost of adding 2 awnings to the front of the new clubhouse.
16. To consider a grant application from the CRGT for an amount at the discretion of Parish Council towards its planned external landscaping project.
17. To consider a CIL application from the CRGT for £30,000 towards its planned external landscaping project.
18. To discuss the Annual Village Meeting on the 19<sup>th</sup> March 2020 and agree any necessary actions.
19. To discuss the Claygate Clean Up day on 25<sup>th</sup> April 2020 and agree necessary actions.
20. To discuss the Annual Flower and Village Show on the 11<sup>th</sup> July 2020 and agree any necessary actions.
21. To discuss moving the next Annual Meeting of the Claygate Parish Council to Monday 11<sup>th</sup> May 2020.
22. Matters for information.

**To confirm that the next meeting of the Claygate Parish Council is planned to be held on  
Thursday 14<sup>th</sup> May 2020 at 7.30 pm in the Small Village Hall**