



Caring for Claygate Village

Sally Harman,
Parish Clerk &
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Claygate Parish Council,
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27th May 2022

NOTICE IS HEREBY GIVEN THAT: -

A Meeting of the Highways, Transportation & Environment Committee will be held at the Small Hall, Village Hall on the 9th June at 7.30pm

The meeting is open to the public and press. If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting you should not attend. Please refer to www.gov.uk for full guidelines. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, they must contact the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk.

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- 1) Apologies for absence.
- 2) Declarations of Interest in items on the Agenda.
- 3) Election of Chairman
- 4) Election of Vice Chairman
- 5) Appointment of Co-opted Committee Members
- 6) Review of Remit of the Committee.
- 7) To confirm the minutes of the previous Highways, Transportation and Environment Committee held on the 13th April 2022.
- 8) To report on the actioning of items from the previous meetings.
- 9) To agree a CIL submission for a piece of playground equipment for Claygate's Recreation Ground Playground to be gifted in honour of the Queens Platinum Jubilee. The CIL submission will go to the Full Council for approval on the 7th July.
- 10) To note the termination of Elmbridge Borough Council's Highway Garden Site Grant from September 2022 and agree any action.
- 11) To receive an update on tree inspections on Highway Garden Sites and agree any action.
- 12) To agree the planting of a tree in honour of the work carried out by Tree Warden Margie Richardson.
- 13) To discuss Environmental issues:
 - i) Highway Garden Site inspections (including reports from Councillors)
 - ii) Litter, Litter bins, Graffiti and Fly tipping
 - iii) Overhanging trees, branches & hedges
- 14) To discuss Highways & Transportation issues:
 - i) Public Transport
 - ii) Bridleways and Rights of Way
 - iii) Traffic calming and Speed Watch
 - iv) Liaison with SCC: -
 - a) Road maintenance and footways

b) Highway trees (maintenance and replacement)

c) Parking

d) Street signage

15) Communication of key decisions to residents including input to the Courier and website.

16) Matters for information purposes only.

17) Date of next meeting 15th September

Reserve for the meeting on 9th June: Cllr Swift