



Shirley Round  
Parish Clerk & RFO  
Claygate Parish Council  
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11<sup>th</sup> May 2018

**NOTICE IS HEREBY GIVEN THAT**

**An Extraordinary Meeting of the Environment & Leisure Committee  
will be held on Thursday 17<sup>th</sup> May 2018 at 7.30pm  
in the Committee Room, Claygate Village Hall.**

*Shirley Round*  
Parish Clerk & RFO

**The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.**

**AGENDA**

1. TO ACCEPT APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
3. ELECTION OF CHAIRMAN
4. ELECTION OF VICE CHAIRMAN
5. COVERTS ROAD/FOLEY ROAD - WHAT TO PLANT & WHO TO PLANT IT
6. HARE LANE CAR PARK - WHAT TO PLANT & WHO TO PLANT IT.
7. TO CONFIRM DATE OF THE NEXT MEETING – THURSDAY 31<sup>st</sup> May 2018

The Reserve Councillor who MAY be required to attend this meeting is [Cllr Xingang Wang](#)