



caring for Claygate Village

Shirley Round
Parish Clerk & Responsible Financial Officer
Claygate Parish Council
Claygate Village Hall
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9th November 2018

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council to be held in the Small Hall,
Claygate Village Hall, Church Road, Claygate
on Thursday 15th November 2018 at 7.30pm**

Shirley Round

Shirley Round,
Parish Clerk & Responsible Financial Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the Minutes of the Parish Council meeting held on 13th September 2018.
4. To report on actioning of items from previous Council minutes and agree any further action.
5. To receive the Chairman's report and decide any action arising.
6. To receive the report from the Parish Clerk & RFO and decide any action arising.
7. To receive the finance report and decide action arising.
8. To review the plan for expenditure for the balance of the year; including future projects and funding and agree any action.
9. To discuss 2019/20 budget process and agree next steps.
10. To discuss and agree an updated Community Infrastructure Levy (CIL) policy and application process.
11. To note the minutes of the Planning Committee and agree any necessary action.
12. To note the minutes of the Highways & Transportation Committee and agree any necessary action.
13. To note the minutes of the Environment & Leisure Committee and agree any necessary action.
14. To receive a report on Communications.
 - i) Update on current issue of Courier.
 - ii) Website review.
15. To receive a report from the GDPR Working Party.
16. To confirm the Zurich Insurance Policy renewal premium and agree action.
17. To discuss the following Grant requests:
 - i) Claygate Village Association application for a grant towards the Christmas Lights
 - ii) Holy Trinity Church application for a grant towards provision of accessible toilets in Emanuel Hall.
 - iii) Claygate Lawn Tennis Club application for a 'CIL' grant towards replacement lights.
18. To receive a report from the Poppy Appeal working party.
19. Matters for information purposes only.

**To confirm that the next meeting of the Claygate Parish Council will be held on
Thursday 10th January 2019 at 7.45 pm in the Small Village Hall
(7pm – 7.45pm Opportunity for residents interested in becoming Councillors
to meet members of the current Council)**