

**DRAFT**  
**HIGHWAYS, TRANSPORTATION & ENVIRONMENT COMMITTEE MEETING**  
**HELD AT 8.00PM ON THURSDAY 13<sup>TH</sup> JUNE 2019**  
**IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Brian Rawson, Jo Collon, Mark Sugden and Anthony Marques.  
Co-opted: Caroline Stevenson and Mark Tymieniecki  
In attendance: Shirley Round Parish Clerk & RFO.  
1 member of the public.

- 1. Apologies for Absence:**  
Ken Huddart (co-opted)
- 2. Declarations of Interest in items on the Agenda**  
**None**
- 3. Election of Chairman**  
Cllr Brian Rawson, proposed by Cllr Collon, seconded by Cllr Sugden and unanimously agreed.
- 4. Election of Vice Chairman**  
Cllr Jo Collon, proposed by Brian Rawson, seconded by Cllr Marques and unanimously agreed.
- 5. Review of Remit for combined H & T and E & L Committees.**  
It was unanimously agreed the Clerk will circulate a provisional combined Remit to the Chairman and Committee prior to the next meeting. AP1
- 6. Confirmation of the Minutes of the previous H & T meeting (held on 11<sup>th</sup> April) and Environment & Leisure meeting (held on 4<sup>th</sup> April 2019)**  
The Minutes were signed by the Chairman as a correct record of the meetings.
- 7. To report on the Actioning of items from the previous Minutes.**  
**Environment & Leisure Committee**  
AP 45 Work on Meadow Road Green – follow up. DONE  
AP 46. The Green – VR and PC Green Team confirmed planting will be done in September.  
AP 47 Name of Volunteers from VR. OUTSTANDING  
AP 48 Glebelands HGS. ? refurbishment required. (see agenda item 8i)  
AP 49 Paul Quinnen – list of priority jobs required. OUTSTANDING  
AP 50 Consider Torrington Lodge car park Tree Planting (see agenda item 9 ivb)  
AP 51 to 56 related to the Clean Up day and were completed.  
AP 57 S & SEIB Competition. Organisers of the event will email us nearer the time. DONE  
AP 58 Friends of the Earth speaker. DONE  
**Highways & Transportation Committee**  
AP 27 Site line adjacent to Surbiton Golf course. Being followed up by CS.  
OUTSTANDING.  
AP 29 Joint funding to resurface part of BW34 (see agenda item 9ii)

AP 30 Projects discussed with Liz Shakiri SCC Local Highway Officer

(see agenda item 9iv)

AP 31 List of trees planted in Claygate to be provided by VR. OUTSTANDING

AP 32 see agenda item 9iv

## **8. To discuss Environmental Issues**

### **8 i) Highway Garden Sites**

On this occasion the Clerk checked the HGSs prior to the meeting and reported:

Applegarth: Looks good. Resident had complained about the broken fence. It was agreed this is not a parish council responsibility and the householder should contact EBC.

Glebelands: There are bare patches in the middle. Cllr Marques will inspect and report back. In the meantime the Clerk will contact PQ to find out what he suggests.

#### **AP2**

Hare Lane car park: Recently refurbished by parish council. Small shrubs and plants were planted which will take time to become established.

Firs Verge: VR has asked if one or two branches overhanging a memorial tree could be trimmed back. She will tackle this together with a local resident. This was agreed. **AP3** However it was noted that the path is becoming overgrown by

vegetation on both the Firs and the Verge side. PQ will be asked to trim back. **AP4** The Clerk will circulate the list of HGSs with a map and a schedule for inspections.

#### **AP5**

### **8 ii) Litter, Litter bins, Graffiti & Flytipping**

The Clerk will contact EBC to find out when and how often the bins in The Parade are emptied. **AP6**

Fly tipping in Woodstock Lane is still a continuing problem and large articles were reported in the hedgerow, although partially obscured by undergrowth. All Councillors and committee members are requested to report what they see to EBC.

#### **AP7 ALL**

### **8iii) Reinvestigate registration of The Green (in the old village) as a Village Green.**

Concern has been raised regarding the status of The Green. Some years ago EBC were asked to register The Green. However they recommended that nothing need be done as it was protected enough. Cllr Sugden agreed to investigate it's status and the need to register it officially. This may require obtaining legal advice. **AP8**

## **9. To discuss Highways & Transportation issues.**

**9 i) Public Transport**. No particular issues reported. Infestation of rats in and around the station will be reported to SW Trains. **AP9**

### **9ii) Bridleways & Rights of Way**

BW34 resurfacing is due to start September/October. This is a 3-way funding partnership with SCC/Surrey arm of the British Horse Society/Claygate Parish Council. It is anticipated that cost to each party will be £1,393.50. The Clerk will check if the parish council can be invoice for our portion to enable us to reclaim the VAT. **AP10**

FP39 (Oaken Lane to Norfolk) is becoming overgrown and difficult to negotiate. MT will take photos and Clerk will forward to Street Smart EBC and SCC.

Footpath at end of Old Claygate Lane (towards Telegraph Hill) becoming overgrow.

Pictures of both to be send to Street Smart EBC and SCC. **AP11**

### 9iii) Traffic Calming & Speed Watch.

#### Traffic Calming:

Hare Lane traffic calming: At a recent meeting of the Local Committee it was reported that a discussion would take place between SCC and the Parish Council as this is a 'local issue'. No discussion has taken place yet.

Vehicle emissions in the Parade and Albany Crescent during the evening whilst cars are parked waiting for the trains could be particularly high. Turning off car engines whilst waiting could be an article for the next edition of Courier.

#### Speed Watch:

Mark Tymieniecki (Speed Watch co-ordinator for Claygate) provided a detailed report for the period January to May 2019 (Appendix A).

### 9 iv) Liaison with SCC

#### a) Road Maintenance & footways.

At a meeting with Liz Shakiri (Highway Officer SCC) several outstanding issues were discussed:

- i) Parking on the footway at the entrance to Capelfield/Day centre has been reported as a problem. SCC are considering re-designing the entrance and erecting bollards to prevent parking.
  - ii) Traffic access to Surbiton High School fields via Telegraph Lane. It was confirmed that Surrey Highways responsibility ceases at the end of the concrete carriageway. It was suggested that both EBC and SCC should contact Surbiton High School and that the parish council should contact Mary-Anne Edwards (SCC) regarding access to the fields. **AP12** The current signage by Slough Farm (and obscured by a permanently parked vehicle) should be moved. **AP13**
- b) Highway trees (maintenance & replacement)  
Item deferred to next meeting.

### 9 v) Parking

Residents of the Causeway have been informed that SCC are conducting an On-Street Parking Review which will take place in July and if they wish to have parking restrictions considered a form can be downloaded for their use. The SCC form needs to be completed by end June.

### 9 vi) Street Signage

Further to the meeting with SCC (above)

- i) 'No through road' junction Crediton Way/Old Claygate Lane. A new sign has been erected at the junction. However, the 'No through road' sign currently at the junction with Red Lane should be moved up to Crediton Way/Old Claygate Lane.
- ii) The requests for extra signage relating to Horses has been passed to SCC for further consideration. The horse sign in Red Lane will be moved closer to the top of the road. A 'Caution concealed entrance' sign at the top of Red Lane was not considered feasible and a mirror opposite the entrance could only be erected in consultation with Elm Farm.

## **10. Communication to residents including input to the Courier and the Website**

The next edition of Courier will be July/August. Items for inclusion suggested: Pedestrian Crossing Hare Lane, Highway Garden Sites and Speed Watch. Also added Emissions.

**11. Matters for Information Purposes Only.**

All items covered on the agenda.

**12. To confirm the date of the next Meeting on Thursday 5<sup>th</sup> September 2019, 8pm in the committee room of Claygate Village Hall.**

**Reserve who may be required for the next meeting: Cllr. Janet Swift**

Meeting closed at 9.45pm

Signed:

Dated:

## Appendix A

# Claygate Speedwatch Team Report for Period Jan – May 2019

### **The Team**

We now have 5 trained members and a further 7 individuals on the list who wish to be kept informed of our activities.

We have had one retirement on age grounds, as Surrey Constabulary will not insure individuals above 80 yrs of age.

Two of the above individuals require training, and that is being arranged.

### **Schedule**

We run a three monthly schedule published in advance, two sessions per month, one weekday one Saturday. Cancellations have had to occur due to inclement weather (1), vacations(3) and lack of TWO volunteers(2).

There have been eight sessions since 01/01/2019.

### **Locations**

We use three pre-surveyed locations:

Hare Lane by Dalmore Avenue

Hare Lane by BT Exchange

Oaken Lane outside No 32.

### **Equipment**

This year we swapped our the speed gun for a refurbished model and have also redesigned the reporting forms to reduce the recording error rate.

### **Results this Year**

The two warning signs work well and those drivers who are attentive see them and slow down, those not so attentive or just arrogant we record when travelling over 35Mph.

Bearing in mind the object of the exercise is to slow traffic down and NOT 'catch people out', we have recorded 67 Cars, and 8 vans exceeding 35mph (Surrey Police Computer entry limit !)

Maximum speed recorded 52Mph.

The Q1 figures for Elmbridge have yet to be promulgated so I cannot inform you how many are 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> offenders.

There has been but one incident of abusive behaviour by a passing motorist, it was more of a 'barrack room lawyer' exchange. The driver was reported to Surrey Constabulary who paid him a visit.