

DRAFT
HIGHWAYS, TRANSPORTATION & ENVIRONMENT COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 6TH FEBRUARY 2020
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL

Present: Councillors Brian Rawson (Chairman), Mark Sugden, Jo Collon.
Co-opted: Caroline Stevenson and Mark Tymieniecki
In attendance: Shirley Round Parish Clerk & RFO.

1. Apologies for Absence:

None. Cllrs Jefferies and Marques were not present at the beginning of the meeting and attended later as noted.

2. Declarations of Interest in items on the Agenda
None

3. Confirmation of Minutes of H T & E Committee held on 21st November.
The Minutes were signed by the Chairman as a correct record of the meeting.

4. To report on the Actioning of items from the previous Minutes.

AP8 Reinvestigate registration of The Green. REMOVE.

AP14 HGSs beds need extra tidying – Old Claygate Lane, The Green (pointy end), Hare Lane cp, St. Leonards Road bus stop. Clerk to contact PQ DONE.

AP19 Simmil Road trees. OUTSTANDING

AP 21 Gardening Contract placed on agenda. DONE

AP 22 Firs Verge. No progress. OUTSTANDING

AP 23 Trimming shrubs Torrington Lodge cp. No progress. OUTSTANDING

AP 24 The Green (pointy end). DONE

AP 25 Glebelands. Gravel not advised. No action. REMOVE

AP 26 Fee Farm Road bulbs. DONE

AP27 Flytipping Woodstock Lane South. EBC informed. DONE

AP28 Signage in Telegraph Lane. Signage due in the spring. DONE

AP29 Footbridge Claremont Road/FP37 Remove. NO ACTION

AP30 Response to S. London Waste Plan. DONE

AP31 Pizza van response from Cllr Rollings. No response received. OUTSTANDING

AP31 Highway trees maintenance – Simmil Road. Clerk to follow up with SCC
OUTSTANDING.

AP32 Tree removal in Simmil Road – follow up required.

8.20pm Cllr Nick Jefferies arrived at the meeting.

8.25pm Cllr Anthony Marques

5. Discuss and decide on the recommendation to begin HT&E meetings at 7.30pm
It was unanimously agreed that HT&E meetings should begin at 7.30 pm in future.
The Clerk agreed to update the website.

6. To discuss Environmental Issues

6i) Review and agree Highway Garden Sites gardening contract and tender recommendations. The Councillors will make note on changes (if any) to the current

contract to discuss at the next meeting. The Clerk will review the hours of work submitted by the current contractor for the past year **AP33**

6 ii) Highway Garden Sites (including reports from Councillors).

Firs Verge - Crown lift and thin out trees in consultation with VR/PQ is outstanding. There are brambles at the Foley end of the pathway which should be trimmed back and fallen branches collected and disposed of. Clerk to contact PQ **AP34**

Torrington Lodge CP - It was agreed some remedial trimming of shrubs in the long bed on the right-hand side of the entrance to the car park is required. VR offered to liaise with the PC gardening volunteers to undertake this work. Outstanding.

Brick Bed The Parade – maintenance undertaken by CVA (Claygate in Bloom)

Woodstock Triangle – Good

The Green (Pointy End) - Good

St. Leonards - Good.

Red Lane – Good

Applegarth: Probably will require some tidying up and trimming in future.

Glenavon Close: NJ will report.

Foley Road triangle – Good

Glebelands – No further action re weed suppressant. Good

Fee Farm Road/Causeway – Good

Hare Lane car park – Satisfactory.

Winner bed – satisfactory

Foley triangle – satisfactory

Recreation Ground bed – fence broken. Report to Street Smart **AP35**

6 iii) Litter, Litter bins, Graffiti & Flytipping

Flytipping in Woodstock Lane South is still a problem. Other sites now being targeted are Telegraph Lane, Oaken Lane by the railway bridge. Being reported and cleared by EBC.

6iv) Confirm the date of Clear Up Claygate date on 25th April and review check list.

This date was unanimously agreed. Clerk will notify Scouts and circulate the check list. **AP36**

7. To discuss Highways & Transportation issues.

7i) Public Transport.

Nothing to report

7ii) Bridleways & Rights of Way

BW34: Cllr Sugden asked for pictures of the refurbished section and a short article. CS will speak to the organiser. **AP37**

Improved signage in Telegraph Lane: It has been agreed SCC will replace current 'Bridleway' sign in the spring.

Footpath 37/37A & footbridges. SCC report that both the bridge over the railway at the bottom of Claremont Road and the bridge over the stream on Arbrook Common have been inspected recently and no action is required.

7iii) Traffic calming and Speedwatch

Speed Watch: MT (Speed Watch co-ordinator for Claygate) provided a report for the period November 2019 to February 2020 (Appendix A)

7iv) Commercial Traffic

The parish council's response to the S. London Waste Plan has been sent to EBC and to Sutton Council.

7v) Liaison with SCC

a) Road Maintenance & footways.

Although reported to EBC the pizza van is still parking on the footway in front of Fruit World in the Parade in the evenings. It was agreed the Clerk will contact Cllr Rollings (Chairman of the EBC Licensing Committee) to enquire about the implementation of the revised Street Traders Licence. Response requested. **AP38**

b) Highway trees (maintenance & replacement)

It is understood SCC are planning to plant a tree per resident in the coming years (over 1 million trees). The Clerk will contact SCC Tree Officer to enquire if Simmil Road could be considered. **AP39**

c) Grass Verges

Destruction of grass verges and pavements by contractors during building work is a problem. MT agreed to check the SCC policy on grass verges and will take pictures of the most recent offences in Oaken Lane. This problem can be reported on the SCC website under 'Highway problems and enquiries' online form. **AP40**

7vi) Parking

No issues reported.

7vii) Street Signage

No issues reported.

8. Communication to residents including input to the Courier and the Website

The next edition of Courier will be mid-May, copy by end April. HT&E will submit articles on grass verges and the refurbishment joint venture of BW34 (Winey Hill)

9. Matters for Information Purposes Only.

a) Hanging baskets and troughs for summer 2020 will be ordered in April. Clerk will send a copy of the last year's order and include on the agenda. **AP41**

b) Fireworks. A complaint has been received from a local resident about fireworks on New Year's Eve being let off on the Green. After consultation with the EBC legal department the parish council was informed that if a firework display is planned on EBC land permission is required. MS agreed to take the matter up with the restaurant. **AP42**

Following the meeting the Clerk received a call from EBC Cllr Coombes who said he was aware of the problem and would also be following up with the restaurant concerned.

10. To confirm the date of the next Meeting on Thursday 2nd April 2020, 8pm in the committee room of Claygate Village Hall.

Reserve who may be required for the next meeting: Cllr Jo Lesser.

Meeting closed at 9.20pm

Signed:

Dated:

Appendix A

Claygate Speedwatch Team Report for Period Nov – Feb 2020

The Team

There is no change from the previous period, we have five trained members and a further seven individuals on the list who wish to be kept informed of our activities.

One of the above individuals requires training, and has been arranged.

Schedule

We run a three-monthly schedule published in advance, up to three sessions per month. Recent cancellations have had to occur due to personal(2) and lack of TWO volunteers(2).

There have been twenty nine sessions since 01/01/2019, and seven sessions since Nov 2019

Locations

The Hare Lane Location has been removed due to lack of use. This location involved restricting pedestrian access along the pavement in two places, and the increase in parked commuter cars made this potentially dangerous. The Red Lane site whilst busy seems to be 'self-policing', in that the tarmac between the manholes outside the BT exchange is again dislodged creating two substantial pot-holes slowing vehicles down as they depart Claygate and the almost continuous road works outside the Swan achieve a similar result for incoming traffic.

Equipment

No Change

Results this Year

Bearing in mind the object of the exercise is to slow traffic down and NOT 'catch people out', we have recorded 28 Cars, 4 vans and 1 school minibus exceeding 35mph (Surrey Police Computer entry limit !)

Maximum speed recorded 57Mph, with eight > 40Mph.