

These are draft minutes and are subject to approval at the next meeting.



ENVIRONMENT COMMITTEE
Minutes of the meeting at
8.00 p.m. on 12 April 2012
in the Village Hall Committee Room

Present: *Councillors* – Sarah Whittaker (*Chairman*), Shirley Round (ex-officio & substitute)
 Co-opted Members- Vanessa Relleen, Carol Manley
 Parish Clerk - Freda Collins

Nick Hayes resigned from the Chair and the Committee at the last meeting, so Sarah Whittaker took the Chair. She thanked Cllr Hayes for his past leadership. He had done a sound job and put into place good working systems overseeing the HGS. Cllr Whittaker then thanked Cllr Round for attending the meeting as a substitute in order to make the meeting quorate.

1. Apologies for Absence

Kate Hallett who had a business commitment
Anthony Sheppard who had a prior commitment
Rukshana Master.
These were accepted.

2. Declarations of Interests

Vanessa Relleen declared that she is a Trustee of the CRGT, is on the Committee of Claygate in Bloom and the CVA.
Carol Manley declared that she is on the Committee of Claygate in Bloom and the CVA.

3. Minutes of last meeting

The minutes of the last meeting on 16 February 2012 were confirmed and signed by the Chairman.

4. Actioning of items from previous minutes

AP32- wires at St Leonards Road HGS. Agenda item
AP33- damage to brick bed at The Parade. Cllr Hallett has contacted SCC who was unable to mend the bed until the new financial year. She will chase again-**outstanding**.
AP34- planting suggestion for the brick bed. Agenda item
AP35- Jubilee planters- EBC are installing planters on all entrances throughout the Borough. It will be standard planting, probably in Olympic colours. The only help EBC are requesting is to carry out extra watering, but as the village entrances are not pedestrian-friendly, this may be difficult.
AP36- Jubilee tree. There is no report from Cllr Hallett-**outstanding**.
AP37- article for the Courier Cllr Whittaker wrote the article. It was agreed that it was very good.
AP38- trees in Dalmore Avenue. 20 new trees have been planted.

5. Highway Garden Sites

It was noted that Claygate is under a hose-pipe ban.

The Green

(VR, CM, NH)

Carol and Vanessa bought and planted a variety of perennials and low growing drought-resistant evergreen shrubs to improve the planting and fill in where plants needed replacing. They have planted a small columnar cherry tree (prunus Amanagawa) in the border opposite the Hare & Hounds. It is hoped that its height will add interest and deter those who walk over the border and damage the planting. A scented clematis (Montana Mayleen) has been put in and will trail over the permanent hedge to give interest and create contrast. Vanessa watered in the new plants by watering can.

CIB are having a tidy up on 16 Apr, so Vanessa and Carol will ask if they can water The Green by watering can.

The planting is now looking interesting and the tulips planted by CIB are eye-catching with unusual colour combinations.

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The grass is not looking good as there are a large number of dandelions. The Clerk was asked to check the contract with Burleys to see if they should remove these weeds.

(Post meeting note: Burleys are contracted to remove weeds, so the Clerk has contacted Luke Burley about this matter).

Vanessa and Carol will carry out some pruning on the pointed end as there is some growth into the road which could be dangerous to drivers.

There is still a hole where the Christmas tree was erected. Vanessa will contact Andy to ask him to make this good.

Further plants are needed for the site. They will probably cost £100.

The polyanthus in the horsetrough have died from lack of water. The trough will be replanted in early May with summer bedding.

St Leonards Road

(AS, KHa)

The wall fixings have been completed by Rob Garner and wires have been placed for climbing plants. Cllr Herbert was helpful in allowing access to power from the Youth Club for two consecutive Sundays. Rob has offered to water some of the plants especially those which were planted last year.

More planting is required on the right-hand side and will probably cost £100.

The Firs verge

(VR, KHa, NH)

Vanessa has watered the new planting.

SCC still has not repaired the crumbling path edge. Cllr Whittaker will speak to Ken Huddart about this.

AP39 Cllr Whittaker to speak to Cllr Huddart

Hare Lane car park

(AS, RM)

No report

Torrington Lodge car park

(AS, RM)

No report

Applegarth

(CM, VR)

Looks fine- nothing needs doing.

Red Lane

(KHa, RM)

No report

Glenavon Close

(SW, NH)

Looks fine.

Church Road

(SW, NH)

No report

Fee Farm Road/ The Causeway

(CM, KHa)

The site needs some new plants. £50 has been offered by Fee Farm Road residents. They will also carry out the planting.

Coverts/Foley Roads triangle

(CM, VR)

This looks very good with all the tulips. But the bed is dry and some plants have disappeared. Cllr Whittaker knows a local resident who may be able to assist with watering.

AP40 Cllr Whittaker to action.

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Glebelands

(SW, NH)

Post meeting inspection by Cllr Hayes:

Looks fine after pruning.

Brick bed at The Parade

(VR & CM)

CIB would prefer bedding plants, but it was agreed that they would not do well as the bed gets very dry and there have been no offers of watering. The Committee would prefer perennials.

It was suggested that the bed be planted with grasses/drought resistant plants into shale or alpine grit. The hebes already in the bed could be moved to The Green. No planting can be carried out until SCC repair the bed wall, but plans can be drawn up. New plants etc will probably cost £100.

It was agreed to spend the suggested amounts.

6. Other Flower Beds

Claygate Station

No report

Woodstock triangle

It was suggested that this bed is renovated for the Jubilee. It was looking very scruffy earlier in the year, but it currently looks fine. It was agreed that Cllr Whittaker will make a site visit and then report back to the committee.

AP41 Cllr Whittaker to action.

7. Meadow Road Island

Carol Manley has spoken to Barry Daborn. The dogwood needs pruning. She will liaise with him to carry out this work.

8. Village in Bloom Competition 2012

8.1 CIB has formally entered the competition. The judging date is on the 13 July 2012

8.2 More cycle parking is required near the Co-op. The H&T Committee intends to organise more cycle racks.

It was suggested that instead of the usual cycle racks, that a Plantlock planter be purchased. This is a planter which has metal hoops on either side which can be used to lock a bicycle on to. It is known that not all members of the Committee would like this type of planter/cycle rack, but generally it was agreed to be a good solution. It was agreed that one Plantlock could be purchased and trialled. If it not a success or does not look right in the setting it could be placed elsewhere. The Clerk will report this back to the H&T Committee.

AP42 The Clerk to action.

9. Jubilee Projects

9.1 Gateways- EBC is dealing.

9.2 Jubilee Tree- no report

9.3 Woodstock Lane South- already dealt with.

10. Spring Clean

The date for the clean up day is 21 April 2012.

Cllr Whittaker will:-

i. organise the event.

ii. contact the Scout Leader.

iii. arrange for EBC to collect the rubbish.

iv. collect the key to the gate at the station.

v. post a copy of the safety rules in a visible position for volunteers to read. She will make and laminate copies of these rules for the Scouts, Guides etc.

vi. bring all the litterpickers and other equipment.

vii. contact Claygate School to ask them to include this in their newsletter.

AP43 Cllr Whittaker to action.

Carol Manley still has the blower which could be used by a volunteer with very little training.

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The Leader of the Beavers has already agreed to join in the clean.

The Clerk will:-

- i. contact the Guide Leader.
- ii. update the Risk assessment.
- iii. design a poster.

AP44 The Clerk to action.

Cllr Round will arrange for the banner (*post meeting note: it was not possible to display the banner as the display was already in use*).

It was agreed that the spring clean up is usually well attended, but the autumn one is not. It was agreed to hold only one clean per year, in the spring.

11. Courier/Website

Cllr Whittaker provided the article for the latest Courier and it was agreed to be very good. Copy for the next Courier is required at the end of June. The new website will be launched soon and will carry the remit of each Committee. More information/photos can be uploaded if required.

12. Matters for information only

None

13. Date of next meeting

Next Meeting: **Thursday 8.00pm on the 14 June 2012 in the Village Hall Committee Room**

.....Chairman.....Date