



Dawn Lacey Clerk and RFO
Claygate Parish Council
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FINAL
October 2024

8th

MINUTES OF THE CPC Environment, Highways and Transport Committee
Meeting held on Thursday 3rd October 2024 at 7.30pm at the Claygate Village
Hall (Small Hall), Church Road, Claygate

Present: Cllr Bray – Chair
Committee Council Members: Cllr Moon, Cllr Holt, Cllr French, Cllr Freeborn
In attendance: Peter Stevenson, Mark Tymienecki, Ben Full and
10 members of the public

1) Apologies for absence

Apologies for absence were received from Cllr Coffey

2) Declarations of Interest in items in the agenda.

None

3) To confirm the minutes of the previous meeting held on Thursday 8th August 2024

These were agreed to be a correct account. This was proposed by Cllr Bray and seconded by Cllr Moon. Carried unanimously

4) To report on actioning of items from the previous meeting – this item was moved at the Chair's discretion to after Item 5

All completed

5) To answer any questions from members of the Public

A question was raised on our Litter Picks and why we don't hold them more than twice a year and also if we really needed to supply food and refreshments afterwards which incurs costs. It was explained by Cllr Holt that this is also a chance for the residents of Claygate to be involved in more of a Community Event and that the refreshments enabled people of Claygate to spend time chatting and getting to know each other and also the Councillors.

A question was asked about the weeds and detritus in Claygate and why this matter does not appear in the Agenda of this meeting. Cllr Bray responded, noting that this issue – given its significance and sensitivities – is now being addressed by full CPC, rather than this Committee.

6) To receive the Chairman's report re: the proposal that we join SCC's Community Highways Volunteering Scheme

Cllr Bray reported that – as per emails he had previously sent to Cllrs - this isn't a scheme to join but more an initiative where a set of documents can be used on a project-by-project basis by groups of volunteers to gain support from SCC for work they would like to do on the highway. The issue is that there is not a lot which SCC allow lay people to carry out on the highway. Interested persons/groups should contact the Clerk/Cllr Bray.

7) To receive a report from Speed Watch

Mark reported that they currently have a team of 8 or 9 people who run single sessions twice a month. The equipment is still working adequately, and there have been no vehicles identified without the correct documentation. We are also not seeing any more traffic through Claygate than usual. Full Report attached:

8) To note the current position as regards to a crossing on Church Road

Cllr Sugden had reported at a previous meeting that he had given money from his discretionary fund to enable a crossing to be provided. Work is currently taking place to determine precisely what sort of crossing and where it is best sited. Cllr Holt reminded the meeting that, if the bus Stop needs to be moved, this will not be at CPC's expense.

9) To update the Committee on the new Governance Structure as far as CTWF's Environment & Sustainability and Transport & Parking Working Groups are concerned

Cllr Bray noted that the governance structure for the former CTWF working groups was devised by CPC Cllrs to enable those groups to continue to work as freely as possible and especially without the bureaucracy associated with the CPC and its formal Committees. The legislation governing the working of the PC allows for Advisory Groups to work in this way. He noted that it would possibly take some time for the new structure to "bed down" as Cllrs – who have not operated Advisory Groups before – and members of the former CTWF working groups develop a full modus operandi.

10) To Receive a Report from the Environment & Sustainability Group and agree appropriate actions - to include discussing a community garden and whether a grant can be obtained for this and to contact the Crown Estate about the land.

There is to be a Green Elmbridge Networking Event at the Holy Trinity Church Hall on Wednesday November 20th. Peter Stevenson will put together a budget

for this event [to include hospitality costs] and send it to the Clerk to be approved at the next main Council meeting.

11) To Receive a Report from Transport and Parking Group and agree appropriate actions

Ben Full reported that the parking in Claygate can be quite poor in places. Several cars parked on the kerbs and even pavements. Ben requested more engagement with the CPC. It was stated that another reason for the governance structure devised for the former CTWF working groups was to spread the workload across more people than the 10 Parish Cllrs. Ben was invited to present an Implementation Plan at the next EHTC Meeting.

12) To discuss painting the Parking Bays (especially the Disabled Bays outside the Hare Lane shops)

Peter Whitehead spoke to the Committee about this and reported that this is still an ongoing issue. The Chairman noted that he had raised the matter with SC Cllr Sugden who had told him these lines are some of a larger number to be repainted in the future. He had asked SC Cllr when this might happen, but this is unknown currently.

13) To discuss the drop kerb at the end of the Parade – this is higher than the rest of the road and is causing issues for wheelchair users

Peter Whitehead noted the repaving work going on in The Parade currently and hoped that this issue would be addressed and fixed.

14) To discuss the Pavement and Grass Verge parking which seems to be commonplace now in Claygate

Ben Full has agreed to write something to the Clerk regarding this and we will then add it to our News Page on the Website.

15) To discuss the pink signs down the Parade which have been installed since the Gum cleaning in support of Keep Elmbridge Tidy Campaign

This was discussed and the Chairman noted that a condition of having the work done was that the signs have to be in place until April 2025. He has a note in his diary to raise the matter with EBC again at that time.

16) To confirm arrangements for the next community litter pick being held in October and update on the banners and prize for the largest bag of litter picked by the Scouts

The new Banners have been ordered and the new Hi-Viz are now in stock. Everything is in place for the Pick on Saturday 5th October.

17) To discuss arrangements and update on the new Bench on the Parade

Cllr Holt had sent several photos of a number of potential sites for the new bench to Councillors prior to the meeting. 3 options were decided to follow up on. Cllr Holt will speak to the 3 shops this could potentially involve and report back at the next meeting. Cllr French also suggested talking to local residents about the placement and where it might benefit them the most.

This was proposed by Cllr Bray and Seconded by Cllr Moon. Carried Unanimously

18) Matters for Information Purposes only

None

**19) Date of Next meeting Date of next meeting 7.30pm Thursday 12th
December in the Small Hall, Claygate Village Hall, Church Road, Claygate
KT10 0LJ**

Signed:

Date: