

3rd January 2019

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council will be held in the Small Village Hall,
Claygate Village Hall, Church Road, Claygate
on Thursday 10th January 2019 at 7.45pm.**

Shirley Round,
Parish Clerk & RFO

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements should be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the minutes of the Parish Council meeting held on 15th November 2018
4. To report on the actioning of items from previous minutes and agree any further action.
5. To receive the Chairman's report and decide any action arising.
6. To receive the report from the Clerk and decide any action arising.
7. To receive the finance report and decide action arising.
8. To review the plan for expenditure for the balance of the year; including future projects and funding and agree any action.
9. To agree the Council levy a precept of £49,157 for the financial year 2019/20 holding the Band D rate at £14.15, flat to 2018/19
10. To approve a budget of £51,807 for the financial year 2019/20 funded by a precept of £49,157 and a discretionary Council tax support grant from EBC of £2,650.
11. To adopt the recommendations of the Internal Audit Report.
12. To note the minutes of the Planning Committee, the amendment to the Planning Committee Remit and agree any necessary action.
13. To note the minutes of the Highways & Transportation Committee, discuss improvements to the Hare Lane pedestrian crossing and agree any necessary action.
14. To note the minutes of the Environment and Leisure Committee and agree any necessary action.
15. To receive a report from the Communications Working Party and agree any necessary action
 - i) Courier
 - ii) Website review
 - iii) Advertising Parish Council election.
16. To discuss and agree the Media & Communications Policy incorporating the Council's Social Media Policy.
17. To adopt the updated Community Infrastructure Levy (CIL) policy and application process.
18. To review the Data Protection Policy and agree revision.
19. To report on the current situation regarding Claygate Neighbourhood Watch.
20. To receive a report from the GDPR Working Party.
21. To discuss arrangements for the 2019 Village Meeting.
22. To receive an update from the Poppy Appeal working party.
23. To receive an update on the Claygate Recreation Ground clubhouse project and adopt a Parish Council representative to the CRGT Board for the remainder of the year.
24. To consider a Grant Application for £500 from Claygate Dramatic Society
25. Matters for information purposes only.

**To confirm that the next meeting of the Claygate Parish Council will be held on
Thursday 14th March 2018 at 7.30 pm in the Small Village Hall**