



Dawn Lacey – Parish Clerk & RFO  
Claygate Parish Council  
Claygate Village Hall  
Church Road  
Claygate  
Surrey KT10 0JP  
Tel: 07741848719  
Email: [clerk@claygateparishcouncil.gov.uk](mailto:clerk@claygateparishcouncil.gov.uk)  
Website: [www.claygateparishcouncil.co.uk](http://www.claygateparishcouncil.co.uk)

**FINAL**

**13<sup>th</sup> November 2025**

**YOU ARE HEREBY SUMMONED TO ATTEND**

**A Meeting of the Claygate Parish Council will be held on Thursday 20<sup>th</sup> November at 8.30pm. Treetops Pavilion, Recreation Ground, Church Road**

The meeting is open to the public and press. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk). Please note that the capacity of the hall is limited, and places will be allocated on a first come first served basis. Doors will open at 6.50pm.

**Covid 19**

If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting, you should not attend. Please refer to [www.gov.uk](http://www.gov.uk) for full guidelines.

Dawn Lacey  
Clerk & Responsible Financial Officer

**AGENDA**

1. To accept apologies for absence.
2. To receive any Declarations of Interest in items on the agenda.

3. To confirm the minutes of the previous meeting held on Thursday 14<sup>th</sup> September 2025.
4. Reviewing actioning of items from previous minutes and agree any further action required (Appendix 1).
5. To answer any questions from the general public.
6. To receive a report from the Clerk (Appendix 2)
7. To discuss the forthcoming budget for 2026/2027 and agree any action required.
8. To receive an update regarding the Bench on the Parade.
9. To update the current situation with the Website and discuss the next steps.
10. To discuss the date of the next Litter Pick in April 2026.
11. To receive an update following Remembrance Sunday and agree any further action required.
12. To receive an update from the Shops and Businesses Group.
13. To receive an update from the Health, Leisure and Wellbeing Group.
14. To give any updates on requests for speed restrictions on Hare Lane and agree any further action required.
15. To discuss any further updates on Devolution and agree if any further action is required.
16. To update on EBC's Community Service Transformation proposals and agree if any further action is required".
17. To discuss if there are any further updates on the Torrington Lodge Consultation and agree if any further action is required.
18. To discuss any updates on Claygate the Way Forward and agree if any further action is required.
19. To discuss the SALC AGM & Conference – Reflections from Attendees and Agree Appropriate Actions.
20. To Review the Advisory Groups and Agree Appropriate Actions

21. To Establish A Budget for the Processing of a Subject Access Request

22. Matter for Information Purposes Only.

23. Date of next meeting: Thursday 8<sup>th</sup> January 2026, Small Village Hall, Church Road, Claygate KT10 0JP

MEETING: Claygate Main Council Meeting

VENUE: Treetops Pavilion, Recreation Ground, Church Road, Claygate, Surrey.

DATE: Thursday 20<sup>th</sup> November 2025

TIME: 8.30pm

**APPENDICES:**

**APPENDIX 1:** Actions from the previous meeting held on Thursday 25<sup>th</sup> September 2025.

**APPENDIX 2:** To receive a report from the Clerk