

30<sup>th</sup> January 2020

**NOTICE IS HEREBY GIVEN THAT:-**

**A Meeting of the Highways, Transportation & Environment Committee  
a meeting on Thursday 6<sup>th</sup> February 2020 at 8pm  
in Committee Room, Claygate Village Hall, Claygate**

*Shirley Round*

Shirley Round  
Parish Clerk & Responsible Financial Officer

- 1) Apologies for absence
- 2) Declarations of Interest in items on the Agenda.
- 3) To confirm the Minutes of the previous Highways, Transportation and Environment Committee held on 21<sup>st</sup> November 2019
- 4) Actioning of items from the previous meetings.
- 5) Discuss and decide on the recommendation to begin HT&E meetings at 7.30pm.
- 6) To discuss Environmental issues:
  - i) Review and agree Highway Garden Sites gardening contract and tender arrangements.
  - ii) Highway Garden Sites inspections (including reports from Councillors)
  - iii) Litter, Litter bins, Graffiti and Fly tipping
  - iv) Confirm the date of Clear Up Claygate on 25<sup>th</sup> April and review check list.
- 7) To discuss Highways & Transportation issues:
  - i) Public Transport
  - ii) Bridleways and Rights of Way
  - iii) Traffic calming and Speed Watch
  - iv) Commercial traffic including S. London Waste Plan update
  - v) Liaison with SCC
    - a) Road maintenance and footways
    - b) Highway trees (maintenance and replacement)
  - vi) Parking
  - vii) Street signage
- 8) Communication of key decisions to residents including input to the Courier and website.
- 9) Matters for information purposes only.
- 10) Date of next meeting Thursday 2<sup>nd</sup> April 2020

**Reserve for the meeting on 2<sup>nd</sup> April: Cllr Jo Lesser.**