

**DRAFT**  
**PLANNING COMMITTEE MEETING**  
**held at 8.00pm on Thursday 30th April 2019**  
**Small Hall, Claygate Village Hall**

Present: Councillors John Bamford, (Chair), Geoff Herbert and Anthony Marques.  
In attendance: Shirley Round (Parish Clerk & RFO).  
Tree wardens: Vanessa Relleen, Margie Richardson.  
Present: Tom Swift (co-opted)

1. **Apologies for absence:** Cllr Ken Huddart with reason.
2. **Declarations of Interest in items on the Agenda.**  
**Cllr John Bamford:** Trustee of Friends of Capelfield Surgery, Trustee of Friends of Claygate Day Centre, Trustee of CVHA, Bookkeeper at Holy Name Church, Esher  
**Cllr Geoff Herbert:** Member of Claygate Flower and Village Show Committee
3. **To confirm the Minutes of the last meeting**  
The Minutes of the meeting on 30<sup>th</sup> April 2019 were agreed and signed by the Chairman.
4. **To report on the actioning of items from previous Minutes.**  
AP24 Clerk to follow up Enforcement issue on 1 Caerleon Close. Tbc
5. **Planning correspondence, notification of applications and outstanding results**  
Notification of Planning Applications where CPC is a consultee:
  - a) 2019/0845 24A Stevens Lane
  - b) 2019/0878 22 Stevens Lane
  - c) 2019/0833 10 Crediton Way
6. **To discuss and comment on applications decided since the last meeting.**  
A report from Cllr Bamford was circulated prior to the meeting. See Appendix A.
7. **Applications from EBC weekly lists including confirmation of comments sent to EBC**  
**Week ending 19<sup>th</sup> April**
  - 7.1 **2019/1047 Claygate House, Littleworth Road** – PD prior notification: change of use from offices (B1a) to Residential (C3).  
**Claygate Parish Council:** No objection. Unanimously agreed.**Week ending 26<sup>th</sup> April**
  - 7.2 **2019/1047 10 Crediton Way** – hip to gable roof extension incorporating rear dormer, roof lights and single-storey side/rear extension incorporating attached garage following demolition of existing detached garage and outbuilding.  
**Claygate Parish Council:** No objection. We note that the side extension appears to be on the boundary, rather than 0.3m away from the boundary. Unanimously agreed.
  - 7.3 **2019/0878 22 Stevens Lane** – Front porch extension.  
**Claygate Parish Council:** No objection. We request that trees are protected in accordance with the arboricultural report dated March 2019. Unanimously agreed.
  - 7.4 **2019/0845 24A Stevens Lane** – single storey front infill extension and conversion of garage into living space.

**Claygate Parish Council:** No objection. We request that trees are protected in accordance with the arboricultural report. Unanimously agreed.

**8. Foley Conservation Area Review - update**

No further report.

**9. Report on the East Area Sub-Committee Meeting**

Nothing for Claygate at the meeting on 1<sup>st</sup> April.

**10. Licensing applications**

There are no new applications in Claygate.

**11. Enforcement issues**

a) 1 Caerleon Close: Clerk to follow up.

b) 6 Merrilyn Close: CPC notes several objections have been made that the home owner is not following the approved planning permission. The rear elevation of the extension is white and should be face brickwork.

**12. Communication of key decisions to residents including input to Courier and the website.**

Nothing to report. Courier next edition of Courier is scheduled for July.

**13. Matters for Information Purposes Only.**

a) The Clerk has informed EBC Planning that there will be no Planning meeting on 9<sup>th</sup> May as the new Council has not met to determine the make up of the committee.

**14. To confirm the date of the next meeting and attendance of members of Planning Committee:  
Thursday 30<sup>th</sup> May 2019, Committee Room, Claygate Village Hall**

**Elmbridge East Area Planning Committee:**

Monday 20<sup>th</sup> May 2019 – Tom Swift to attend

**The meeting closed at 9.00 pm**

**Chairman:**

**Dated:**

**Reserve for the next meeting: tbc**

## **Appendix A**

### **Report on Planning Applications Decided since the Last Planning Meeting**

6 Applications were decided.

CPC was a Consultee for 4 of these Applications and agreed with EBC on 5 of the Planning Applications.

#### **Applications where CPC's decision differed to EBC were:-**

2019/0789: 19 Glebelands Claygate Esher Surrey KT10 0LF

Non-Material Amendments to planning permission 2018/3563 for addition of 2 windows within the first floor extension and alteration of front extension roof from flat to part pitched.

CPC was not a Consultee and submitted "No Comment"

EBC decision Refused Permission regarding the roof alterations on the grounds that "the alterations from a flat roof to part pitched roof on the front part of the proposal cannot be considered a minor amendment to the above-mentioned planning permission"

#### **Appeals Lodged and/or Decided**

No Appeals were lodged or decided