



Caring for Claygate Village

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**2nd November 2021**

**NOTICE IS HEREBY GIVEN THAT: -**

**A Meeting of the Highways, Transportation & Environment Committee will be held at the Claygate Youth & Community Hub, Elm Road on the 10<sup>th</sup> November 2021 at 7.30pm**

The meeting is open to the public and press. All attendees must notify the Clerk that they would like to attend by 11am on the day of the meeting. Attendees may wear facemasks if they so choose to, sanitise their hands on entry and exit and adopt appropriate social distancing within government guidelines whilst on site. If attendees have a high temperature, new continuous cough or a loss or change to their sense of smell or taste within 24hrs prior to the meeting you should not attend. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, they must contact the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk).

*S Harman*

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- 1) Apologies for absence.
- 2) Declarations of Interest in items on the Agenda.
- 3) To confirm the minutes of the previous Highways, Transportation and Environment Committee held on the 2<sup>nd</sup> September 2021.
- 4) To report on the actioning of items from the previous meetings.
- 5) To discuss the Highways, Transport and Environment budget submission for 22/23 to go to the full Council for review on the 18<sup>th</sup> November.
- 6) To note the progress to date in the Highways Garden Services 2021-2024 Tender.
- 7) To note the final response to the Surrey Transport Plan 2022-2032 Consultation (closed 24<sup>th</sup> October).
- 8) To discuss Environmental issues:
  - i) Highway Garden Site inspections (including reports from Councillors)
  - ii) Litter, Litter bins, Graffiti and Fly tipping
  - iii) Overhanging trees, branches & hedges
- 9) To discuss Highways & Transportation issues:
  - i) Public Transport
  - ii) Bridleways and Rights of Way
  - iii) Traffic calming and Speed Watch
    - a) Hare Lane 20mph
  - iv) Liaison with SCC: -

- a) Road maintenance and footways
- b) Highway trees (maintenance and replacement)
- c) Parking
- d) Street signage

10) Communication of key decisions to residents including input to the Courier and website.

11) Matters for information purposes only.

12) Date of next meeting 9<sup>th</sup> December 2021.

**Reserve for the meeting on 10<sup>th</sup> November 2021: Cllr Woodward**