



Kate Biggs
Clerk & Responsible Financial Officer
Claygate Parish Council
Claygate Village Hall
Church Road
Claygate
Surrey, KT10 0JP
Tel. No: 07741848719
Email: clerk@claygateparishcouncil.gov.uk

15th September 2023

NOTICE IS HEREBY GIVEN THAT

A Meeting of Claygate Parish Council will be held Thursday 21st September 2023 at 7.30pm in the Small Hall at Claygate Village Hall.

The meeting is open to the public and press. If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting, you should not attend. Please refer to www.gov.uk for full guidelines. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk.

Kate Biggs

Kate Biggs
Clerk & Responsible Financial Officer

AGENDA

1. To accept Apologies for Absence.
2. To receive Declarations of Interest in items on the Agenda.
3. To confirm the minutes of the Extraordinary meeting held on the 7th September 2023.
4. To agree a schedule of meetings for 2024.
5. To review the recommendations from the strategy meeting and agree the established actions.
6. To receive the Finance Report including expenditure for the balance of the year and decide action arising. (The Finance Report will be circulated separately following the month end).

7. To review and agree Budget v Actuals to end Aug 2023 versus what will be stated as CIL/Non CIL expenditure in 2023.
8. To announce the date of Detritus Day on Saturday 7th October 2023 and agree arrangements.
9. To announce the date of the next litter picking drive on Saturday 4th November 2023.
10. To review the CVA applications for grants.
11. To review and discuss the invitation by Patrick Bateman for the Claygate Parish Councilors to attend consultation meeting for the Way Maker Project.
12. To receive an update from the Planning Committee and agree any action arising.
13. To receive an update from the Highways, Transportation and Environment Committee and agree any action arising.
14. To receive an update from the Staffing Committee and agree any action arising.
15. To receive an update from the Communications working party and agree any action arising.
16. Matters for information purposes only.

To confirm that the next meeting of the Claygate Parish Council is to be held on Thursday 16th November at 7.30 pm at the Tree Tops Pavilion.

Website: www.claygateparishcouncil.gov.uk