

**NOTICE IS HEREBY GIVEN THAT**

**A Meeting of Claygate Parish Council will be held virtually  
on Monday 11<sup>th</sup> May 2020 at 7.30pm.**

**Zoom Meeting ID: 904 051 5462  
Password: Contact Clerk for password**

The above meeting will be a virtual meeting (via Zoom) as allowed under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These came into force on 4<sup>th</sup> April 2020. The meeting is open to the public and press and they are asked to contact the Parish Clerk for a password in advance in order to participate in this virtual meeting.

*S Harman*

Sally Harman,  
Parish Clerk & Responsible Financial Officer

**AGENDA**

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To note the relevant main provisions of the 2020 Regulations for local councils.
4. To add a reference into Standing Orders citing the 2020 Regulations permitting remote meetings.
5. To note that Regulation 6, 2020 disapplies paragraph 7 of Schedule 12 to the Local Government Act 1972 such that there is no requirement for a parish council to hold its legally prescribed annual meeting in May 2020, although a council may do so if they so choose.
6. To confirm that per item 5 the annual meeting of the Claygate Parish Council will be postponed to a future date and that per Regulation 4 all current appointments continue until the next annual meeting of the Parish Council or until such time as the Parish Council may determine ( Regulation 4 (2)).
7. To confirm the minutes of the Parish Council Meeting held on the 12<sup>th</sup> March 2020.
8. To report on actioning of items from the Parish Council Meeting held on 12<sup>th</sup> March 2020 and previous minutes and agree any further action.
9. To receive a report from the Chair and decide any action arising.
10. To receive a report from the Parish Clerk and decide any action arising.
11. To provide an update on the 2019/20 Accounts and next steps.
12. To receive the first Financial report for 2020/21 and decide action arising.
13. To confirm the insurance cover in respect of all insured risks.
14. To consider the payment of annual subscriptions and agree action
15. To set the dates, times and places of meetings of the Council for the year ahead.
16. To decide the recipient of the Brian Rhodes Community Cup.
17. To note any Planning matters, agree any necessary action and determine how the planning committee will meet and determine decisions going forward.
18. To provide an update on the EBC Local Plan and agree next steps.
19. To note any Highways, Transportation & Environment (HTE) matters, agree any necessary action and determine how the HTE committee will meet and determine actions going forward.
20. Communication, specifically Courier, and agree any necessary actions.

21. To consider a CIL application from the Claygate Village Hall Association (CVHA) for £20,000 towards the cost of upgrading the toilets at the Village Hall.
18. To consider grant applications to local organisations to assist in addressing immediate needs due to COVID 19.
19. To formally approve the contract for the Parish Clerk per the recommendation from the Staffing Working Party.
20. Matters for information.

**To confirm that the next meeting of the Claygate Parish Council is planned to be held virtually on  
Thursday 9th July 2020 at 7.30 pm**

**Website: [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk)**