

5th August 2016

NOTICE IS HEREBY GIVEN THAT-

**A Meeting of the Environment and Leisure Committee
will be held on Thursday 18th August 2016 at 8.00 pm
in the Village Hall Committee Room**



Zak Keshavjee
Parish Clerk and Proper Officer

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
3. TO DISCUSS THE HIGHWAY GARDEN SITES AND AGREE ACTION; INCLUDING-
 - a. REVISED INSPECTION ARRANGEMENTS
 - b. SUGGESTED PROJECTS
 - c. GARDENER'S CONTRACT
4. TO REVIEW THE RISK ASSESSMENTS RELEVANT TO THIS COMMITTEE.
5. TO CONFIRM THE MINUTES OF THE LAST MEETING.
6. TO REPORT ON THE ACTIONING OF ITEMS FROM PREVIOUS MINUTES & AGREE ANY FURTHER ACTION.
7. TO DISCUSS INSURANCE AND AGREE ACTION.
8. TO DISCUSS TELEPHONE BOXES AND AGREE ACTION.
9. TO DISCUSS THE HANGING BASKETS FOR 2016 AND AGREE ACTION.
10. TO DISCUSS LITTER, LITTER BINS, GRAFFITI AND FLY-TIPPING AND AGREE ACTION.
11. TO DISCUSS THE MEADOW ROAD ISLAND AND AGREE ACTION.
12. TO RECEIVE A REPORT AND AGREE ACTION ON CLAYGATE VOLUNTEER GROUPS :-
 - a. GREEN TEAM
 - b. CLAYGATE IN BLOOM
13. TO DISCUSS THE STATUS OF THE GREENS AND AGREE ACTION.
14. TO DISCUSS MATERIAL FOR INCLUSION IN THE COURIER AND ON THE WEBSITE.
15. MATTERS FOR INFORMATION PURPOSES ONLY.
16. TO CONFIRM THE DATE OF THE NEXT MEETING – 13th OCTOBER 2016