



caring for Claygate Village

Shirley Round
Parish Clerk & Responsible Financial Officer
Claygate Parish Council
Claygate Village Hall
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7th July 2017

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council will be held in the
Small Village Hall, Church Road, Claygate
on Thursday 13th July 2017 at 7.30pm.**

Shirley Round

Shirley Round,
Parish Clerk & Responsible Financial Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the Minutes of the Parish Council meeting held on 27th April 2017.
4. To report on the actioning of items from previous minutes of the Parish Council and agree any further action.
5. To confirm the Minutes of the Extraordinary Parish Council meeting held on 22nd June 2017.
6. To report on the actioning of items from the previous Minutes of the Extraordinary Parish Council and agree any further action.
7. To receive the Chairman's report and decide any action arising.
8. To receive the report from the Parish Clerk & RFO and decide any action arising.
9. To receive the finance report and decide action arising.
10. To review the plan for expenditure for the balance of the year; including future projects and funding and agree any action.
11. To note the minutes of the Planning Committee and agree any necessary action.
12. To note the minutes of the Highways & Transportation Committee and agree any necessary action.
13. To note the minutes of the Environment and Leisure Committee and agree any necessary action.
14. To discuss the Surrey County Council consultation 'Shaping Surrey Community Recycling Centres 2017' and agree any necessary action.
15. To receive and discuss the letter from Thames Water re the Hare Lane Green Pumping Station and agree any necessary action.
16. To receive a report from the Communications Working Party and agree any necessary action.
17. To discuss attendance at the Claygate Flower Show on 15th July 2017 and agree action.
18. To discuss the provision of a community defibrillator and agree action.
19. Matters for information purposes only.
20. Motion to exclude the Press and Public to discuss staffing matters.
21. Staffing matters in confidence: To provide an update on the Employment Contract of the new Parish Clerk and RFO.

**To confirm that the next meeting of the Claygate Parish Council will be held on
Thursday 14th September 2017 at 7.30 pm in the Small Village Hall**