



Caring for Claygate Village

Sally Harman,  
Parish Clerk &  
Responsible Financial Officer,  
Claygate Parish Council,  
Claygate Village Hall,  
Church Road, Claygate, Surrey, KT10 0JP  
Tel: 01372 467000  
Email: [clerk@claygateparishcouncil.gov.uk](mailto:clerk@claygateparishcouncil.gov.uk)

**23rd March 2021**

**NOTICE IS HEREBY GIVEN THAT: -**

**A Meeting of the Highways, Transportation & Environment Committee will be held virtually on 31<sup>th</sup> March 2021 at 7.30pm**

**Zoom Meeting ID: 904 051 5462**  
**Password: Contact Clerk for Password**

The above meeting will be a virtual meeting (via Zoom) as allowed under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These came into force on 4<sup>th</sup> April 2020. The meeting is open to the public and press and they are asked to contact the Parish Clerk for a password by 11am on the day of the meeting in order to participate in this virtual meeting. In order to address the meeting, prior arrangements must be made with the Parish Clerk, who will allocate a slot in order of application. All meetings will operate to our Privacy Policy which can be found at [www.claygateparishcouncil.gov.uk](http://www.claygateparishcouncil.gov.uk).

*S Harman*

Sally Harman  
Parish Clerk & Responsible Financial Officer

- 1) Apologies for absence
- 2) Declarations of Interest in items on the Agenda
- 3) To confirm the Minutes of the previous Highways, Transportation and Environment Committee held on the 11<sup>th</sup> February 2021.
- 4) To report on the actioning of items from the previous meetings.
- 5) To review and approve the update Risk Assessments for the Highway Garden Sites.
- 6) To consider and agree the replanting plan for Torrington Road following the removal of 3 crab apple trees.
- 7) To consider and agree the proposed solution to the footpath between Dalmore Avenue and Foley Road.
- 8) To agree a plan for Claygate Clean Up Day 2021.
- 9) To discuss Environmental issues:
  - i) Highway Garden Site inspections (including reports from Councillors)
  - ii) Litter, Litter bins, Graffiti and Fly tipping
  - iii) Overhanging trees, branches & hedges
  - iv) Recreation Ground Playground
- 10) To discuss Highways & Transportation issues:
  - i) Public Transport

- (a) Network Rail works Station Car Park/Hare Lane Embankment Trees
- ii) Bridleways and Rights of Way
- iii) Traffic calming and Speed Watch
  - a) Hare Lane 20mph
- iv) Liaison with SCC:-
  - a) Road maintenance and footways
  - b) Highway trees (maintenance and replacement)
  - c) Parking
  - d) Street signage
    - Telegraph Lane Sign

- 11) Communication of key decisions to residents including input to the Courier and website.
- 12) Matters for information purposes only.
- 13) Date of next meeting 3<sup>rd</sup> June 2021

**Reserve for the meeting on 31st March 2021 : Cllr Lessor**