

**DRAFT**  
**HIGHWAYS & TRANSPORTATION COMMITTEE MEETING**  
**HELD AT 8.00PM ON THURSDAY 16<sup>TH</sup> AUGUST 2018**  
**IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Ken Huddart, Geoff Herbert, Tony Shearman and Xingang Wang  
Co-opted: Bob Pritchard (part of the meeting)  
Member of the Public: Tom Swift  
In attendance: Shirley Round Parish Clerk & RFO.

**1. Apologies for Absence:**

Cllr. Mark Sugden with reasons. Caroline Stevenson

**2. Declarations of Interest**

**Cllr Ken Huddart:** Vice Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

**Cllr Geoff Herbert:** Co-ordinator of Neighbourhood Watch. Member of Claygate Village and Flower Show.

**Cllr Tony Shearman:** Chairman of Claygate Royal's Football Club, Organiser of 'Gig on the Rec'.

**Cllr Xingang Wang:** Magistrate. Co-ordinator of Claygate Speed Watch. Director ZW Properties

**3. To confirm the Minutes of the last meeting (21<sup>st</sup> June 2018)**

The Minutes were signed as a true record of the meetings.

**4. To report on the Actioning of items from the previous Minutes.**

**AP39** Woodstock Lane by The Oaks consider traffic calming measures. Caroline Stevenson will pursue this with the Local Committee. OUTSTANDING

**AP42** TfL bulletin board – not yet produced anything for this area, mainly centring on London. Ongoing reports covered by BP. DONE

**AP50** Highway Trees – The Roundway. OUTSTANDING.

**AP49** Surface of Elm Road. Promised by SCCllr Bennison but no funds available. Remove.

**AP52** Missing 'Give Way' sign. Reported. DONE

**AP1** Loseberry Road/ The Swan footpath. SCC will not do further inspections but will accept reports from Councillors. DONE

**AP2** Improvements to pedestrian crossing Hare Lane. See agenda item 10i) DONE

*Cllr Huddart requested a change in the order of the Agenda to discuss agenda items 7 a) and 10 ii). This was unanimously agreed.*

**7. Public Transport.**

a) Bus shelters, bus routes and bus stops.

K3 Bus route: The new operator London United have returned to the previous system of driver changeover at Tiffin School (Esher bound). This has caused some delays and ‘bunching’ of Esher bound buses. London United are still using Fulford bus garage because most of the drivers are based in the London area.

Closure of Milbourne Lane (16<sup>th</sup> August 2018). This closure caused considerable disruption on the route. Apart from some mention made on social media sites and notices displayed along the K3 route in Claygate there had been very little notice of the closure. BP to contact TfL **AP3**. Clerk to contact SCC **AP4**

**10. Traffic calming and management and action if necessary.**

ii) Church Road/Recreation Ground dropped curb

Cllr Marshall has submitted a request to the Parish Council to consider a dropped kerb at the entrance to the recreation ground in Church Road. She stated this would require the pavement to be raised in addition to moving the bus stop and bus stop road markings. The meeting agreed the first step should be made by the Claygate Recreation Ground Trust and that they should make a technical case to have a dropped kerb. It was also agreed that the pavement would not need to be raised as the buses have a drop-down platform and that the bus-stop and road markings would not need to be moved. The Clerk will contact the chairman of CRGT and suggest, in the light of Cllr Marshall's email, that they apply for the drop kerb. **AP 5**

*8.35 Bob Pritchard left the meeting following the discussion on items 7a) and 10 ii)*

**5. Bridleways & Rights of Way**

i) Footpath Lower Wood Road to BW 32. SCC will carry out inspections in future but will accept reports from Councillors. Cllr Herbert agreed to inspection and report back. **AP6**

**6. Speed Watch update.**

Following the removal of CHAS3 (Hare Lane Co-Op) no further comments have been received from Surrey Police. It was agreed the key site is in Oaken Lane.

**7. Public Transport.**

a) Bus routes, bus shelters & bus stops:

See page 2

b) Trains:

Nothing to report.

c) Claygate Station:

Nothing to report.

**8. To discuss liaison with SCC—with particular reference to:**

a) Road Maintenance and Footways:

i) Parking in Common Road: No further action required.

ii) Dalmore Avenue footpath: Surplus red blocks are available in Dalmore Avenue following the creation of a vehicle crossover. Liz Shakiri asked if the parish council has any use for them. The Clerk will contact her and refer to the correspondence with a resident of Dalmore Avenue to improve the footway. H & T response had been that only a fairly minor tree-base repair was required and red bricks should be used. Perhaps this would be a suitable use for the bricks. **AP7**

b) Highway Trees:

Roundway Trees. Outstanding

c) Street lighting:

Nothing to report.

d) A309 turn out of Woodstock Lane South:

Caroline Stevenson will progress this further with the Local Committee.

**9. Parking issues**

a) Off Street Parking: Nothing to report.

b) On-Street Parking: Nothing to report.

**10. To consider traffic calming and management and action if necessary.**

i) Hare Lane Pedestrian Crossing: Cllr Bamford contacted the committee to ask if anything could be done to improve the pedestrian crossing at Hare Lane. He stated the light from the beacons is ineffective and the spotlight not much better. Cllr Mary Marshall had also requested improvements to the crossing. The Clerk will contact Liz Shakiri and ask if SCC are willing to overhaul the pedestrian crossing and the cost of so doing. It was agreed this is a busy crossing and considered to be poorly lit. Once this information is available further discussion can take place. **AP8**

ii) Church Road/Recreation Ground drop kerb:

see page 2

**11. Street Signage**

Nothing to report.

**12. Communication to residents including input to the Courier and the Website**

Ideas for items for inclusion in the Autumn/Winter edition will be discussed at the Council meeting on 13<sup>th</sup> September.

**13. Matters for Information Purposes Only.**

Nothing to report

**14. To Confirm the Date of the Next Meeting on Tuesday 9<sup>th</sup> October 2018 in the committee room of Claygate Village Hall.**

**Reserve who may be required for the next meeting: Cllr Bernadette Pearce**

Meeting closed at 9.10pm

Signed:

Dated: