

NOTICE IS HEREBY GIVEN THAT

A Meeting of Claygate Parish Council will be held Wednesday 28th September 2022 at 7.30pm in the Small Hall at the Village Hall.

The meeting is open to the public and press. If attendees have any of the main symptoms of Covid-19 and/or have tested positive to Covid prior to the meeting you should not attend. Please refer to www.gov.uk for full guidelines. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, we would appreciate you contacting the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk.

S Harman

Sally Harman,
Parish Clerk & Responsible Financial Officer

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the minutes of the 7th July 2022 Parish Council meeting.
4. To confirm the minutes of the 11th August 2022 Staffing Committee meeting.
5. To receive the report from the Parish Clerk including the actioning of items from previous meetings and decide any action arising.
6. To receive the Chairman's report and decide any action arising.
7. To receive the Finance Report including expenditure for the balance of the year and decide any action arising.
8. To note the outcome of the Annual Governance & Accountability Return for the year ended 31 March 2022 and consider the option to opt out of the SAAA central external auditor appointment arrangements for the next 5 years.
9. To consider and agree the route forward for the 14 Highways Garden Sites Claygate Parish Council maintain following the termination of Elmbridge Borough Council's Highway Garden Site Grant on the 1st September 2022.
10. To consider a Grant application by Claygate Village Association for £500 towards the stage for the Claygate Christmas Lights 2022/23 Event.
11. To note the July 2022 Asset Review and consider and agree any action required.
12. To consider and agree the route forward for the 3 Parish Council Grit Bins and agree any action required.
13. To discuss final arrangements for Remembrance Sunday on the 13th November 2022, consider the payment of £517.25 ex VAT for Marshalls for the event and agree any action required.
14. To discuss and agree the key strategic objectives for the Parish Council for 2022/23 ahead of the budget proposal.
15. To consider preliminary plans for the 2023 election and agree any action arising.
16. To review the timings for CIL & Grant Resubmission and agree any policy amends required.
17. To confirm that the Staffing Committee replaces the Staffing Working Party.
18. To receive a report from the Staffing Committee including a recommendation to sign up to the Civility and Respect project and to adopt the Dignity at Work Policy replacing the Bullying and Harassment Policy.
19. To receive the report from the Planning Committee and decide any action arising.

20. To receive the report from the Highways, Transport and Environment Committee and decide any action arising.
21. To discuss and agree agenda items for the next Bi-Annual meeting of Elmbridge Borough Council and Claygate Parish Council on the 14th October 2022.
22. To receive an update on Communications.
23. Matters for information purposes only.

To confirm that the next meeting of the Claygate Parish Council is planned to be held on

Thursday 17th November 2022 at 7.30 pm

Website: www.claygateparishcouncil.gov.uk