

These are draft minutes and are subject to approval at the next meeting.



ENVIRONMENT COMMITTEE
Minutes of the meeting at
8.00 p.m. on Thursday 5 February 2015
in the Village Hall Committee Room

Present: *Councillors-* Mary Marshall (*Chairman*), Anthony Sheppard, Kate Hallett, Geoff Herbert
Co-opted Members- Bill Chilcott, Helen Belgrano-Operto
Parish Clerk - Freda Collins

Before the start of the meeting Helen Belgrano-Operto was welcomed as a co-opted member.

1. Apologies for Absence

Vanessa Relleen, Carol Manley. These were accepted.

2. Declarations of Interests

Cllr Sheppard declared that he employs the HGS contractor in a personal capacity.

Cllr Hallett declared that she is a Trustee of Claygate Village Hall Association and is Secretary to the CVA.

Cllr Marshall declared that she is also a Borough Councillor.

Cllr Herbert declared that he is also a Borough Councillor.

3. Minutes of last meeting

The minutes of the 3 Dec 2014 were amended by deleting the words 'especially as it is not in Claygate' from the Item 11.2. They were then approved and signed by the Chairman.

4. Actioning of items from previous minutes

AP 31 Winner bed- daffodils are appearing where the tree used to be. It was agreed that Cllr Marshall will look at the underground searches if any can be supplied by Cllr Huddart and to send them to EHT so that they will be able to plant the new trees. She will also contact Paul and ask him to remove the grass so that the bed can be planted. The soil has not yet been tested as the grass needs to be removed first.

AP 28 Claygate Station- Cllr Marshall requested that the gutters are cleaned at the station.

AP 30 Christmas tree on The Green- a cover has been placed over the hole used for the Christmas tree.

AP32 The Clerk to contact Cllr Huddart. Done

AP33-Clean Up day- the Scouts have 18 April in their 2015 diary

All other action points have been carried out or are agenda items.

5. Litter, Graffiti & Fly-tipping

5.1 Dog fouling and litter continues to be an issue. Bill regularly clears up litter from Woodstock Lane South. He noted that there is a problem of fast-food containers thrown into the pond.

5.2 It was also noted that the drainage of the pond is poor, and it is prone to over-flowing. This caused a problem in the cold weather when ice formed on the road. SCC will approach the owner to try to solve the drainage issue. Cllr Marshall pointed out the drains on the side of the road are full and not working. These are the responsibility of SCC.

5.3 EBC will launch another campaign against litter and dog-fouling in the spring.

5.4 There was graffiti in the Rec, but it has been cleaned off.

6. Highway Garden Sites

It was noted that Helen has agreed to help Cllr Hallett with the bed inspections.

a. Inspection Arrangements

Applegarth
(CM, VR)
Looks OK

Fee Farm Road/ The Causeway

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(CM, KHa, HB)

It was noted that the shrubs are high and may be affecting sightlines. Cllr Hallett will inspect them and then speak to Carol Manley.

AP34 Cllr Hallett to action

Torrington Lodge car park

(AS, BC)

The beds at the front and side of the entrance look good, but the car park beds are rather dull. Little has been done to improve these beds as it will be a big and expensive job to renovate these beds.

Coverts/Foley Roads triangle

(CM, VR)

The beds look reasonable for the time of year. The grasses look nice.

Glebelands

(GH, MM)

The shrubs planted by Cllr Marshall are doing well but another shrub nearby has died. It is not known if the shrub was walked on as there looks to be evidence of a path being created across the bed. It was agreed to wait and see if evidence of further use is evident.

The Green

(VR, CM, GH)

The clematis has not yet been moved.

The fence at the pointy end has been damaged again. Cllr Marshall will carry out an inspection.

AP35 Cllr Marshall to action

St Leonards Road

(AS, KHa, HB)

Looks fine.

Glenavon Close

(MM, GH)

Looks good.

Red Lane

(KHa, BC, HB)

Looks good.

Church Road

(GH, VR)

The bulbs are starting to come up.

Hare Lane car park

(AS, BC)

This one of the potential projects. Work needs to be done to the west (right) side as the beds got trampled when the new house was built at the side of the car park. No work has been done on the bed.

The Firs verge

(VR, KHa, GH, HB)

Looks OK.

Brick bed at The Parade

(VR, MM & CM)

This looks rather dull and one of the large plants seems to have been broken. Cllr Marshall will speak to Vanessa about this bed.

AP36 Cllr Marshall to action

Woodstock Triangle

(KHa, MM, HB)

The bulbs are coming up. Cllr Marshall will inspect to see if the small shrubs which were planted last year are growing.

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AP37 Cllr Marshall to action

It was noted that the street sign in the bed is very dirty, although Cllr Marshall cleaned it.

b. Suggested Projects

The Fountain- the work is now complete.

Winner Bed- ongoing.

Hare Lane car park- Cllr Marshall will speak to Vanessa about the plans for this bed.

7. Hanging Baskets

The invoice has been received for last year and is £2,957.24 plus VAT for 26 hanging baskets and 7 troughs. EBC have quoted the cost for 26 baskets and 7 troughs for this year will be £2309.30 + V A T @ 20%. The decrease in price is due to a new contractor.

A discussion took place as to whether to continue to pay a similar price to last year and get more hanging baskets or to play less this year and spend the difference on other projects.

It was agreed to go with the 26 hanging baskets and 7 troughs. Cllr Marshall will inform EBC.

AP38 Cllr Marshall to action

8. Meadow Road Island

Looks OK.

9. Spring Clean Day

9.1 The Scouts have the date 18 April in their diary. This is also the date for the Spring fair- but the Clean Up is in the morning and the fair in the afternoon.

9.2 It was agreed to share a banner with the Spring fair. Cllr Marshall will speak to Shirley Round about the banner.

AP39 Cllr Marshall to action

Cllr Hallett will research the method of getting the banner across the street in The Parade.

AP40 Cllr Hallett to action

The event will also be advertised in the Courier and Cllr Marshall will put it on LinkedIn.

9.3 Cllr Marshall will co-ordinate the event. The Clerk will provide all the necessary paperwork.

10. Claygate Volunteer Groups

a. Green Team

No report

b. Claygate in Bloom

No report

11. Village Greens

a. The Green- the application to register The Green as a village green is proceeding.

b. Derwent Close- the application to register Derwent Close green as a village green is proceeding.

12. Courier/Website

Articles for the next edition:-

i. Clean Up day

ii. the renovated fountain

iii. Helen Belgrano-Operto will need to be included on the back page of the Courier.

iv. The Forestry Commission has issued a report on the Oak Processionary Moth. This could be reproduced with photos so that residents will be able to identify it if trees in Claygate succumb.

v. A follow up on the pumping station on Hare lane Green.

13. Matters for information only

None

14. Date of next meeting

Next Meeting: **Thursday 8.00pm on the 9 April 2015 in the Committee Room**

.....Chairman.....Date